

Management Courses

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Company Overview

- PMCi is a leading consulting firm established back in 2005 through its regional office in Abu Dhabi & branches in Dubai and Ontario, Canada in response to the increasing need for qualified professional consultants in the Middle East and North America.
- Its aim is to introduce and help in implementing the highest standards of management systems & practices.
- We offer high quality, reliable, and flexible solutions, with minimum burden to your personnel, which will achieve better relations with the international market, so as the public sector.
- We are dedicated to providing high quality Training & Consulting Services that not only to meet but also exceed our clients' expectations with every completed project.

Licenses & Certifications

- ACTVET Training License
- ISO 9001 Certification
- Trade License
- VAT Certificate

Our Vision

• To be the leaders in the consultancy Business in the Gulf States, Middle East Region and North America.





Our Mission

 To provide effective, competitive and practical business solutions to the organizations to optimize their operational efficiency and improve their management skills and practices in order to maximize return on investment and ultimately achieve the desired objectives.

Our Values

- Ethics
- Innovation
- Transparency
- Excellence
- Customer Partnership





Terms & Conditions

Registration

Delegates can register for courses either by visiting our website and completing the details in contact us (https://www.pmciuae.com/contact) or by sending an email to: info@pmciuae.com and including your Full Name, mobile number, email, course ID, and the selected date. We will be in touch with you to complete the registration process.

Payment

Payment for public courses must be made 1 week prior to commencement of the training. Payments can be made via Bank transfer.

Bank Details

Beneficiary:	Professional Management Consultants International LLC
Bank:	Abu Dhabi Islamic bank
IBAN #:	AE43050000000010976205
Account #:	10976205

For in-house training, please contact us to provide you with the best competitive quote based on your requirement.



2024 Annual Training Plan

2024	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue
JAN	1	2	3	4	5	6	7	8	9 IM31	10	11	12	13	14	15	16 IM22	17	18	19	20	21	22	23 IMEX	24	25	26	27	28	29	30 IA09	31						
FEB				1	2	3	4	5	6 IA22	7	8	9	10	11	12	13 IA31	14	15	16	17	18	19	20	21 LA22	22	23	24	25	26	27 IM31	28	29	0000000		********		
MAR		0000000		5	1	2	3	4 IN	5 1 22/IM	6 EX	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	10000000 1444444	
APR	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16 IM31	17	18	19	20	21	22	23 IM 22	24	25	26	27	28	29 AW	30 /22							
MAY		20000000	1	2	3	4	5	6 IN	7 1 31/ IM	8 EX	9	10	11	12	13	14 IM22	15	16	17	18	19	20	21 IA45	22	23	24	25	26	27	28	29	30	31			haaaaa	
JUN						1	2	3 AW	4 V14	5	6	7	8	9	10	11 IA14	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26 LA14	27	28	29	30		
JUL		2 N20	3	4	5	6	7	8	9	10	11	12	13	14	15	16 IM31	17	18	19	20	21	22 AV	23 V31	24	25	26	27	28	29 AW	30 V22	31						
AUG				1	2	3	4	5	6	7 IM22	8	9	10	11	12 AV		14	15	16	17	18	19	20	21 LA45	22	23	24	25	26	27 IM31	28	29	30	31			
SEP				_			1	2	3 IMEX	4	5	6	7	8	9	10 IM22	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25 LA09	26	27	28	29	30	
ОСТ		1	2	3	4	5	6	7	8	9 IA20	10	11	12	13	14	15	16 AV	17 V27	18	19	20	21	22 AV	23 V50	24	25	26	27	28	29 IA27	30	31					
NOV		~			1	2	3	4	5	6 IA55	7	8	9	10	11	12	13 LA27	14	15	16	17	18	19	20	21	22	23	24	25	26	27 LA20	28	29	30			
DEC					-		1	2	3	4	5	6	7	8	9	10	11	12 IA09	13	14	15	16	17	18 LA09	19	20	21	22	23 AW	24 V22	25	26	27	28	29	30	31

AW	Awarewness
MI	Implementation

IA Internal Auditor
LA Lead Auditor

UAE Holidays*

No training during the Month of Ramadan*

* Dates Approx.



2024 Monthly Training Plan

No.	Course Number	Course Title	Repeat	Start Date	End Date
		January			
1	IM31	Certified Risk Manager (ISO 31000:2018) Implementation	R	2024-01-08	2024-01-10
2	IM22	Business Continuity Specialist		2024-01-15	2024-01-17
3	IMEX	Certified Excellence Specialist	R	2024-01-22	2024-01-24
4	IA09	Quality Management System (ISO 9001:2015) Internal Auditor		2024-01-29	2024-01-31
		February			
5	IA27	Information Security Management System (ISO 27001:2013) Internal Auditor		2024-02-05	2024-02-07
6	IA31	Risk Management Guideline (ISO 31000:2018) Internal Auditor		2024-02-12	2024-02-14
7	LA22	Business Continuity Management System (ISO 22301:2019) Lead Auditor		2024-02-19	2024-02-23
8	LA09	Quality Management System (ISO 9001:2015) Lead Auditor	R	2024-02-26	2024-03-01
		April			
9	LA09	Quality Management System (ISO 9001:2015) Lead Auditor		2024-04-22	2024-04-26
10	AW22	Business Continuity Management System (ISO 22301:2019) Awareness		2024-04-29	2024-04-29
		May			
11	IA22	Business Continuity Management System (ISO 22301:2019) Internal Auditor		2024-05-06	2024-05-08
12	LA27	Information Security Management System (ISO 27001:2013) Lead Auditor	R	2024-05-13	2024-05-17
13	IA45	Occupational Health and Safety Management System (ISO 45001:2018) Internal Auditor		2024-05-20	2024-05-22
		June			
14	AW14	Environmental Management System (ISO 14001:2015) Awareness		2024-06-03	2024-06-03
15	IA14	Environmental Management System (ISO 14001:2015) Internal Auditor		2024-06-10	2024-06-12
16	LA14	Environmental Management System (ISO 14001:2015) Lead Auditor		2024-06-24	2024-06-28



No.	Course Number	Course Title	Repeat	Start Date	End Date					
		July								
17	AW20	IT Service Management System (ISO 20000-1:2018) Awareness		2024-07-01	2024-07-01					
18	IM31	Certified Risk Manager (ISO 31000:2018) Implementation	R	2024-07-15	2024-07-17					
19	AW31	Risk Management Guideline (ISO 31000:2018) Awareness		2024-07-22	2024-07-22					
20	AW22	Business Continuity Management System (ISO 22301:2019) Awareness	R	2024-07-29	2024-07-29					
		August								
21	IM22	Business Continuity Specialist	R	2024-08-06	2024-08-08					
22	AW45	Occupational Health & Safety Management System (ISO 45001:2018) Awareness		2024-08-12	2024-08-12					
23	IM31	Certified Risk Manager (ISO 31000:2018) Implementation	R	2024-08-26	2024-08-28					
	September									
24	IMEX	Certified Excellence Specialist	R	2024-09-02	2024-09-04					
25	IM22	Business Continuity Specialist	R	2024-09-09	2024-09-11					
26	LA45	Occupational Health & Safety Management System (ISO 45001:2018) Lead Auditor		2024-09-19	2024-09-23					
27	LA09	Quality Management System (ISO 9001:2015) Lead Auditor	R	2024-09-23	2024-09-27					
		October								
28	IA20	IT Service Management System (ISO 20000-1:2018) Internal Auditor		2024-10-08	2024-10-10					
29	AW27	Information Security Management System (ISO 27001:2013) Awareness		2024-10-16	2024-10-16					
30	AW50	Energy management Systems (ISO 50001:2018) Awareness		2024-10-22	2024-10-22					
31	IA27	Information Security Management System (ISO 27001:2013) Internal Auditor	R	2024-10-28	2024-10-30					
		November								
32	IA55	Asset Management Systems (ISO 55001:2014) Internal Auditor		2024-11-05	2024-11-07					
33	LA27	Information Security Management System (ISO 27001:2013) Lead Auditor	R	2024-11-11	2024-11-15					



No.	Course Number	Course Title	Repeat	Start Date	End Date					
34	LA20	IT Service Management System (ISO 20000-1:2018) Lead Auditor		2024-11-25	2024-11-29					
	December									
35	IA09	Quality Management System (ISO 9001:2015) Internal Auditor	R	2024-12-11	2024-12-13					
36	LA09	Quality Management System (ISO 9001:2015) Lead Auditor	R	2024-12-16	2024-12-20					
37	AW22	Business Continuity Management System (ISO 22301:2019) Awareness	R	2024-12-23	2024-12-23					



Course Title:	Asset Manageme Awareness	ent Systems (IS	O 55001:2014)	Course ID	: AW55						
Management System:	Asset Managemen	t Systems		Standard	001:2014						
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	C	1 days						
Investment per Delegate:	AED 900	AED 900 In-house investment: Call us now In-house number of delegates: 6 - 20									
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual									
Participants:	in their organiThose who will team implemeThose who are	zation. I be required to enting the Asset planning to att	Asset Management Something known Management Systems end higher level training lementation/lead aud	wledge esser s. ng courses su	ntial to mo	otivate the					
Pre-Requisites:	• None										
Objectives:	-	 Comprehensive understanding and awareness of Asset Management System and the benefits of AMS System based on ISO 55001:2014. 									
Content:	ISO 55001:201DocumentingImplementing	o AMS and ISO s .4 requirements Requirements o Requirements o ertification proc	f the AMS of the AMS								



Course Title:	Asset Manageme Internal Auditor	ent Systems (IS	O 55001:2014)	Course ID	: IA55					
Management System:	Asset Managemen	t Systems		Standard	: ISO 55	001:2014				
Language:	English and/or Arabic	D	uration:	2 days						
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house of de	number elegates:	5 - 12				
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual								
Participants:	Systems (ISO 5 • Staff responsible	5001:2014). Die for conductir	ng, maintaining, or sup ng internal audits of th ne Asset Management	e Asset Mana	agement S	Systems.				
Pre-Requisites:	· · · · · · · · · · · · · · · · · · ·		agement systems stru set management syste		•	ts of ISO				
Objectives:	performing int	This course has been developed to provide participants with the knowledge to begin performing internal audits on asset management systems. Case studies and participatory activities are based on the ISO 55001:2014 management system standard.								
Content:	ISO 55001 & 1Auditor selectiPerforming anReporting the		tals eristics							



Course Title:	Asset Manageme Implementation	ent Systems (IS	O 55001:2014)	Course ID	IM55					
Management System:	Asset Managemen	t Systems		Standard	001:2014					
Language:	English and/or Arabic	Certification Body:	Duration: 3 days							
Investment per Delegate:	AED 1,800	In-house investment:	Call us now	In-house of de	number legates:	6 - 20				
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual								
Participants:		•	involved in the planni gement Systems (ISO 5		nting, ma	intaining, or				
Pre-Requisites:	· ·		agement systems stru set management syste		•	ts of ISO				
Objectives:	implement the	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 55001:2014 management system standard.								
Content:	DocumentatioDocumentatioRoles and Resp	n levels								



Course Title:	Asset Manageme Lead Auditor	ent Systems (IS	O 55001:2014)	Course ID:	LA55				
Management System:	Asset Managemen	t Systems		Standard:	001:2014				
Language:	English and/or Arabic	Evemplar (alonal				5 days			
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house of de	number egates:	4 - 10			
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical				
Participants:	 Asset Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 								
Pre-Requisites:			agement systems stru set management syste			ts of ISO			
Objectives:	ultimately to t 55001:2014)m on training to acquires the e	he success of your anagement systems or that you appertise needed	or is crucial to the perform Asset Management tem. This comprehension read auditor thoroughto perform it effective independently accred	Systems (ISO) ve five-day co hly understan ely. Delegates	ourse pro ds the ro complet	vides hands- le and ing the course			
Content:	Planning an auThe role of theOrganizing anPerforming an	e checklists opening meetin audit losing meeting a-conformities ts rective action	ment Systems (ISO 550	001:2014) Aud	lit				



Course Title:	Business Continu 22301:2019) Awa	Course ID:	2: AW22				
Management System:	Business Continuit	Standard:	ISO 223	301:2019			
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	Du	ration:	1 days	
Investment per Delegate:	AED 900	In-house investment:	Call us now	In-house number of delegates: 6 - 20			
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical /	Virtual	
Participants:	 22301:2019) ir Those who will team impleme Those who are auditor/docun 	 22301:2019) in their organization. Those who will be required to have the working knowledge essential to motivate the team implementing the Business Continuity Management System. 					
Pre-Requisites:	• None						
Objectives:	· ·	7	g and awareness of Bu CCM System based on		-	_	
Content:	Breakdown ofBenefits to theRole of PMCi aEmployee requ	 BCM definition, policies, clauses Breakdown of ISO 22301 & NCEMA 7000 Benefits to the employees and organization Role of PMCi as a consultant Employee requirements 					



Course Title:	Business Continu 22301:2019) Inte	Course ID:	IA22				
Management System:	Business Continuit	Standard:	ISO 22	301:2019			
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	2 days	
Investment per Delegate:	AED 1,500	In-house investment:	Call us now		In-house number of delegates: 5 - 12		
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	 Anyone involved in the auditing, maintaining, or supervising of the Business Continuity Management System (ISO 22301:2019). Staff responsible for conducting internal audits of the Business Continuity Management System. Those who want to monitor the Business Continuity Management System performance. 						
Pre-Requisites:	· · · · · · · · · · · · · · · · · · ·		cture and requiremen (e.g. NCEMA 7000).	ts of ISO 2230	01, equiva	alent or	
Objectives:	performing int	ernal audits on	eloped to provide parti business continuity ma e based on the ISO 223	anagement sy	stems. C		
Content:	ISO 22301 & 1Auditor selectiPerforming anReporting the	 Basic concepts and definitions ISO 22301 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit 					



Course Title:	Business Continuity Specialist			Course ID): IM22	
Management System:	Business Continuit	y Management	System	Standard	l: ISO 22	301:2019
Language:	English and/or Arabic	Certification Body:	Exemplar Global	ı	Ouration:	3 days
Investment per Delegate:	AED 2,200	In-house investment:	Call us now	In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	Venue:	Physical /	Virtual		
Participants:	 This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of a Business Continuity Management System (ISO 22301:2019) and/or NCEMA 7000:2021. 					
Pre-Requisites:	· · · · · · · · · · · · · · · · · · ·		cture and requiremen (e.g. NCEMA 7000).	ts of ISO 223	301, equiv	alent or
Objectives:	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 22301:2019 management system standard.					
Content:	 ISO 22301:2019 requirements Documentation Hierarchy Documentation levels Roles and Responsibilities Control of documents and records 					



Course Title:	Business Continu 22301:2019) Lead	Course ID:	LA22			
Management System:	Business Continuit	y Management	System	Standard:	ISO 22	301:2019
Language:	English and/or Arabic Certification Body: Exemplar Global			Dı	uration:	5 days
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house i of de	number legates:	4 - 10
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical	
Participants:	 Business Continuity Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 					
Pre-Requisites:	•		octure and requiremen (e.g. NCEMA 7000).	ts of ISO 2230)1, equiva	alent or
Objectives:	ultimately to t 22301:2019)m on training to acquires the e	he success of your anagement systems of your ensure that you appertise needed	or is crucial to the perform Business Continuity tem. This comprehension lead auditor thorough to perform it effective andependently accrec	Managemen ve five-day co hly understan ely. Delegates	t System ourse pro ds the ro complet	(ISO vides hands- le and ing the course
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording nor Auditing report Evaluating cor 	 Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action 				



Course Title:	Certified Excellence Specialist			Course ID:	IMEX		
Management System:	Certified Excellence	e Specialist		Standard	EFQM		
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days	
Investment per Delegate:	AED 2,200	In-house investment:	Call us now	In-house number of delegates: 6 - 20			
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	embracing exc individuals pas this program. ' or contribute t Join a commul	cellence, leaders sionate about de Whether you are to a culture of expirity of like-mind	Professionals seeking committed to fostering riving continuous imple aiming to refine your scellence, this course it ed individuals dedicated lence models and taken	ng organization rovement are r skills, lead o s tailored to l ed to unlocki	onal excelled ideal car rganization meet your ng the sec	lence, and ndidates for onal change, r aspirations. crets of	
Pre-Requisites:	Familiarity wit	h Excellence mo	dels such as EFQM or	similar Excell	ence awa	rds	
Objectives:			e is to equip participan ce processes, aligning		•		
Content:	ImplementingAchieving ConMeasuring and	 Implementing Best Practices in Your Organization Achieving Continuous Improvement Measuring and Assessing Excellence 					



Course Title:	Energy managem Awareness	Course ID:	AW50				
Management System:	Energy manageme	nt Systems		Standard:	ISO 50	001:2018	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	Duration: 1 days		
Investment per Delegate:	AED 900	In-house investment:	Call us now		In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	in their organiThose who will team implemeThose who are	zation. I be required to enting the Energe planning to att	Energy management have the working kno y management Systen end higher level traini lementation/lead aud	wledge essen ns. ng courses su	tial to mo	otivate the	
Pre-Requisites:	• None						
Objectives:		e understanding IS based on ISO	g and awareness of En 50001:2018.	ergy manager	ment Syst	tems and the	
Content:	ISO 50001:201DocumentingImplementing	 Introduction to EMS and ISO standards ISO 50001:2018 requirements Documenting Requirements of the EMS Implementing Requirements of the EMS 					



Course Title:	Energy Managem Internal Auditor	Course ID:	IA50				
Management System:	Energy Manageme	nt Systems		Standard:	ISO 50	001:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Du	ıration:	2 days	
Investment per Delegate:	AED 1,500	In-house investment:	Call us now		In-house number of delegates: 5 - 12		
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	 Anyone involved in the auditing, maintaining, or supervising of the Energy management Systems (ISO 50001:2018). Staff responsible for conducting internal audits of the Energy management Systems. Those who want to monitor the Energy management Systems performance. 						
Pre-Requisites:	•	0,	anagement systems sti dergy management sys		•	nts of ISO	
Objectives:	performing int	ternal audits on	ed to provide participa energy management s ed on the 45001:2018	systems. Case	studies a	ind	
Content:	ISO 50001 & 1Auditor selectPerforming anReporting the	 ISO 50001 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit 					



Course Title:	Energy managem Implementation	Course ID	IM50				
Management System:	Energy management Systems			Standard	ISO 50	001:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days	
Investment per Delegate:	AED 1,800	In-house investment:	Call us now	In-house number of delegates: 6 - 20			
Methodology:	Lectures, case stud	Venue:	Venue: Physical / Virtual				
Participants:	This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of an Energy management Systems (ISO 50001:2018).						
Pre-Requisites:	· ·		anagement systems str dergy management sys			nts of ISO	
Objectives:	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 50001:2018 management system standard.						
Content:	DocumentatioDocumentatioRoles and Resp	 ISO 50001:2018 requirements Documentation Hierarchy Documentation levels 					



Course Title:	Energy managem Lead Auditor	Course ID:	LA50				
Management System:	Energy management Systems			Standard:	ISO 50	001:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Dı	ıration:	5 days	
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house i	number egates:	4 - 10	
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical		
Participants:	 Energy management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 						
Pre-Requisites:		Familiarity with the energy management systems structure and requirements of ISO 50001 equivalent or similar energy management systems standards.					
Objectives:	ultimately to t 50001:2018)m on training to acquires the e	he success of your anagement systems of your ensure that you appertise needed	or is crucial to the performer is crucial to the perform Energy management tem. This comprehension is additionally accreant to perform it effective independently accreant to perform it effective independently accreant to the performance in the pe	nt Systems (IS ve five-day co hly understan ely. Delegates	O ourse pro ds the ro complet	vides hands- le and ing the course	
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording nor Auditing report Evaluating cor 	 will be presented with an IRCA independently accredited certificate for lead auditors Introduction to Energy management Systems (ISO 50001:2018) Audit Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action Continuing assessment 					



Course Title:	Environmental Management System (ISO 14001:2015) Awareness			Course ID:	AW14		
Management System:	Environmental Ma	nagement Syste	em	Standard	ISO 14	001:2015	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	uration:	1 days	
Investment per Delegate:	AED 900	In-house investment:	Call us now		In-house number of delegates: 6 - 20		
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					Virtual	
Participants:	 Those who wish to implement Environmental Management System based on (ISO 14001:2015) in their organization. Those who will be required to have the working knowledge essential to motivate the team implementing the Environmental Management System. Those who are planning to attend higher level training courses such as internal auditor/documentation & implementation/lead auditor course related to Environmental Management. 						
Pre-Requisites:	• None						
Objectives:	· ·	7	g and awareness of Enternation Management S		_	*	
Content:	ISO 14001:201DocumentingImplementing	 ISO 14001:2015 requirements Documenting Requirements of the EMS 					



Course Title:	Environmental M 14001:2015) Inte	Course ID:	IA14				
Management System:	Environmental Ma	Standard:	ISO 14	001:2015			
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	2 days	
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house number of delegates: 5 - 12			
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual						
Participants:	 Anyone involved in the auditing, maintaining, or supervising of the Environmental Management System (ISO 14001:2015). Staff responsible for conducting internal audits of the Environmental Management System. Those who want to monitor the Environmental Management System performance. 						
Pre-Requisites:	· · · · · · · · · · · · · · · · · · ·	h the EMS struc	ture and requirements standards.	s of ISO 14001	L:2015, ed	quivalent or	
Objectives:	 This course has been developed to provide participants with the knowledge to begin performing internal audits on environmental management systems. Case studies and participatory activities are based on the ISO 14001:2015 management system standard. 						
Content:	ISO 14001 & 1Auditor selectiPerforming anReporting the	 Basic concepts and definitions ISO 14001 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit 					



Course Title:	Environmental M 14001:2015) Imp	Course ID:	IM14			
Management System:	Environmental Management System			Standard:	l: ISO 14001:2015	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days
Investment per Delegate:	AED 1,800 In-house investment: Call us now			In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: Physical / Virtual		Virtual
Participants:	This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of an Environmental Management System (ISO 14001:2015).					
Pre-Requisites:	·	h the EMS struc	ture and requirements standards.	of ISO 14001	:2015, ed	quivalent or
Objectives:	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 14001:2015 management system standard.					
Content:	 ISO 14001:2015 requirements Documentation Hierarchy Documentation levels Roles and Responsibilities Control of documents and records 					



Course Title:	Environmental Management System (ISO 14001:2015) Lead Auditor			Course ID:	LA14	
Management System:	Environmental Ma	nagement Syste	em	Standard:	ISO 14	001:2015
Language:	English and/or Arabic	Evemplar (Johan Illration: 5.0				
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house i of de	number legates:	4 - 10
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical	
Participants:	 Environmental Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 					
Pre-Requisites:	·	h the EMS struc nmental system	ture and requirements standards.	of ISO 14001	:2015, ed	quivalent or
Objectives:	ultimately to t 14001:2015)m on training to acquires the e	he success of your anagement systems of your ensure that you ensure that you expertise needed	or is crucial to the performental Mar eur Environmental Mar em. This comprehensi r lead auditor thorough to perform it effective a independently accrec	nagement Sys ve five-day co hly understan ely. Delegates	tem (ISO ourse pro ds the ro complet	vides hands- le and ing the course
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording non Auditing repor 	 Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action 				



Course Title:	Facility Management System (ISO 41001:2018) Awareness			Course ID:	AW41		
Management System:	Facility Manageme	ent System		Standard:	ISO 41	001:2018	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	uration:	1 days	
Investment per Delegate:	AED 900	In-house investment:	Call us now		In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	 in their organi Those who will team impleme Those who are 	zation. Il be required to enting the Facilit planning to attended to the planning to the	Facility Management have the working kno y Management Syster end higher level trainilementation/lead aud	wledge essen n. ng courses su	tial to mo	otivate the ernal	
Pre-Requisites:	• None						
Objectives:	· ·		g and awareness of Fa ement System based o			tem and the	
Content:	ISO 41001:201DocumentingImplementing	 Introduction to FM and ISO standards ISO 41001:2018 requirements Documenting Requirements of the Facility Management System Implementing Requirements of the Facility Management System 					



Course Title:	Facility Management System (ISO 41001:2018) Internal Auditor			Course II	D: IA41	
Management System:	Facility Manageme	Facility Management System			d: ISO 41	001:2018
Language:	English and/or Arabic	Certification Body:	Exemplar Global		Duration:	2 days
Investment per Delegate:	AED 1,500 In-house investment: Call us now				e number lelegates:	5 - 12
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physi				
Participants:	System (ISO 4: Staff responsible	L001:2018). ble for conductir	ng, maintaining, or sup ng internal audits of th ne Facility Managemer	e Facility M	anagemen	t System.
Pre-Requisites:	· ·	h the Facility ma similar FMS stan	anagement structure a dards.	ınd requiren	nents of ISO	O 41001,
Objectives:	_	Knowledge to implement the procedures and forms based on the ISO 41001:2018 management system standard.				
Content:	 ISO 41001:2018 requirements Documentation Hierarchy Documentation levels Roles and Responsibilities Control of documents and records 					



Course Title:	Facility Management System (ISO 41001:2018) Implementation			Course ID:	IM41		
Management System:	Facility Management System			Standard:	ISO 41	001:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Di	uration:	3 days	
Investment per Delegate:	AED 1,800	In-house investment:	Call us now	In-house i	number legates:	6 - 20	
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:		•	involved in the planni gement System (ISO 41		iting, mai	intaining, or	
Pre-Requisites:		h the Facility ma similar FMS stan	anagement structure a dards.	nd requireme	ents of ISC	O 41001,	
Objectives:	implement the	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 41001:2018 management system standard.					
Content:	DocumentatioDocumentatioRoles and Resp	 ISO 41001:2018 requirements Documentation Hierarchy Documentation levels Roles and Responsibilities 					



Course Title:	Facility Management System (ISO 41001:2018) Lead Auditor			Course ID:	LA41	
Management System:	Facility Manageme	ent System		Standard:	ISO 41	001:2018
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Dı	ıration:	5 days
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house i	number egates:	4 - 10
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical	
Participants:	and/or third-pManagement	 and/or third-party audits Management Representatives Business Units Heads 				
Pre-Requisites:	· ·	h the Facility ma similar FMS stan	anagement structure a idards.	nd requireme	nts of IS	O 41001,
Objectives:	ultimately to t 41001:2018)m on training to acquires the e	he success of your anagement systems or that you appertise needed	or is crucial to the performer is crucial to the perform Tacility Management is the comprehension of the comprehen	nt System (ISC ve five-day co hly understan ely. Delegates	ourse pro ds the ro complet	vides hands- le and ing the course
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording nor Auditing report Evaluating cor 	 will be presented with an IRCA independently accredited certificate for lead auditors Introduction to Facility Management System (ISO 41001:2018) Audit Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action Continuing assessment 				



Course Title:	Information Security Management System (ISO 27001:2022) Awareness			Course ID:	AW27		
Management System:	Information Securi	ty Managemen	t System	Standard:	ISO 27	001:2013	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	uration:	1 days	
Investment per Delegate:	AED 900	In-house investment:	Call us now		In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue:	hysical /	Virtual	
Participants:	27001:2013) irThose who will team implemeThose who are	n their organizat I be required to enting the Inforn e planning to att nentation & imp	Information Security lion. have the working knowation Security Managend higher level traininglementation/lead aud	wledge essen ement Syster ng courses su	tial to mo n. ch as inte	otivate the	
Pre-Requisites:	• None						
Objectives:		 Comprehensive understanding and awareness of ISMS Management System and the benefits of an ISMS Management System based on ISO 27001:2013. 					
Content:	ISO 27001:201DocumentingImplementing	 Introduction to ISMS and ISO standards ISO 27001:2013 requirements Documenting Requirements of the ISMS 					



Course Title:	Information Security Management System (ISO 27001:2022) Internal Auditor			Course ID:	IA27	
Management System:	Information Securi	ty Managemen	t System	Standard:	ISO 27	001:2013
Language:	English and/or Arabic Certification Body: Exemplar Global Duration: 2				2 days	
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house n of del	umber egates:	5 - 12
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical /	Virtual
Participants:	ManagementStaff responsibleSystem.	System (ISO 270 ble for conductin	ng, maintaining, or sup 101:2013). Ing internal audits of th The Information Security	e Information	Security	Management
Pre-Requisites:		h the ISMS struc s (e.g. NESA/UA	cture and requirement E IA).	s of ISO 27001	., equiva	lent or similar
Objectives:	performing int	performing internal audits on information security management systems. Case studies and participatory activities are based on the ISO 27001:2013 management system				
Content:	ISO 27001 & 1Auditor selectiPerforming anReporting the	 Basic concepts and definitions ISO 27001 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit 				



Course Title:	Information Security Management System (ISO 27001:2022) Implementation			Course ID	: IM27		
Management System:	Information Securi	ty Managemen	t System	Standard	: ISO 27	001:2013	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days	
Investment per Delegate:	AED 1,800	AED 1,800 In-house investment: Call us now			number elegates:	6 - 20	
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:		•	involved in the planni Security Management		0.	•	
Pre-Requisites:	•	h the ISMS struc s (e.g. NESA/UA	cture and requirement E IA).	s of ISO 2700)1, equiva	lent or similar	
Objectives:	implement the	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 27001:2013 management system standard.					
Content:	DocumentatioDocumentatioRoles and Response	 ISO 27001:2013 requirements Documentation Hierarchy Documentation levels 					



Course Title:	Information Security Management System (ISO 27001:2022) Lead Auditor			Course ID:	LA27	
Management System:	Information Securi	ty Managemen	t System	Standard:	ISO 27	001:2013
Language:	English and/or Arabic	Evemplar (alonal				
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house r of del	umber egates:	4 - 10
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical	
Participants:	second party, • Management	second party, and/or third-party audits Management Representatives Business Units Heads				
Pre-Requisites:		h the ISMS structs (e.g. NESA/UA	cture and requirement E IA).	s of ISO 27001	., equiva	lent or similar
Objectives:	ultimately to t 27001:2013)m on training to acquires the e	he success of your anagement systems of your ensure that you ensure that you expertise needed	or is crucial to the performation Security and This comprehension lead auditor thoroughto perform it effective and ependently accrecing	y Managemer ve five-day co hly understand ely. Delegates	nt Systen urse pro ds the ro complet	n (ISO vides hands- le and ing the course
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording nor Auditing report Evaluating cor 	 will be presented with an IRCA independently accredited certificate for lead auditors Introduction to Information Security Management System (ISO 27001:2013) Audit Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action Continuing assessment 				



Course Title:	Innovation Management Systems (ISO 56000:2020) Awareness			Course ID	: AW56	
Management System:	Innovation Manage	ement Systems		Standard	: ISO 56	000:2020
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	ı	Ouration:	1 days
Investment per Delegate:	AED 900	In-house investment:	Call us now	In-house of de	number elegates:	6 - 20
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual				
Participants:	56000:2020) irThose who will team implemeThose who are	n their organizat I be required to enting the Innova e planning to att	Innovation Managemion. have the working knoation Management System of the level training lementation/lead aud	wledge essel stems. ng courses su	ntial to mo	otivate the
Pre-Requisites:	• None					
Objectives:	·	 Comprehensive understanding and awareness of Innovation Management Systems and the benefits of Innovation Management Systems based on ISO 56000:2020. 				
Content:	ISO 56000:202DocumentingImplementing	 ISO 56000:2020 requirements Documenting Requirements of the Innovation Management Systems 				



Course Title:	Innovation Management Systems (ISO 56000:2020) Internal Auditor			Course ID:	IA56	
Management System:	Innovation Manag	ement Systems		Standard:	ISO 56	000:2020
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	2 days
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house of de	number legates:	5 - 12
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual				
Participants:	ManagementStaff responsible	Management Systems (ISO 56000:2020). Staff responsible for conducting internal audits of the Innovation Management Systems.				
Pre-Requisites:	· ·		n management system novation management			ements of ISO
Objectives:	performing int	This course has been developed to provide participants with the knowledge to begin performing internal audits on innovation management systems. Case studies and participatory activities are based on the ISO 56000:2020 management system standard.				
Content:	ISO 56000 & 1Auditor selectPerforming anReporting the	 Basic concepts and definitions ISO 56000 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit 				



Course Title:	Innovation Management Systems (ISO 56000:2020) Implementation			Course ID	: IM56		
Management System:	Innovation Manag	ement Systems		Standard	: ISO 56	000:2020	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days	
Investment per Delegate:	AED 1,800	In-house investment:	Call us now	In-house number of delegates: 6 - 20			
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					Virtual	
Participants:	This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of an Innovation Management Systems (ISO 56000:2020).						
Pre-Requisites:	· ·		n management system novation management			ements of ISO	
Objectives:	 This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 56000:2020 management system standard. 						
Content:	DocumentatioDocumentatioRoles and Resp	 ISO 56000:2020 requirements Documentation Hierarchy Documentation levels 					



Course Title:		Innovation Management Systems (ISO 56000:2020) Lead Auditor			: LA56		
Management System:	Innovation Manag	Innovation Management Systems			: ISO 56	000:2020	
Language:	English and/or Arabic	Certification Body:	Exemplar Global		Duration: 5 days		
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house of d	number elegates:	4 - 10	
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue:	Physical		
Participants:	 Innovation Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 						
Pre-Requisites:	•		n management system novation management			ements of ISO	
Objectives:	ultimately to t five-day course understands the Delegates com	he success of your provides hand he role and acqual pleting the cou	or is crucial to the perform is crucial to the perform Innovation Manage s-on training to ensure uires the expertise need row will be presented vauditors	ement Syster that your le ded to perfo	n. This cor ead audito rm it effe	mprehensive r thoroughly ctively.	
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording non Auditing repor Evaluating cor 	 Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action 					



Course Title:	Integrated Mana Awareness	Course ID:	AW99				
Management System:	Integrated Manage	ement Systems		Standard:	PAS 99	9:2012	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	Duration: 1 days		
Investment per Delegate:	AED 900	In-house investment:	Call us now		In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	in their organiThose who will team implemeThose who are	zation. I be required to enting the Integre planning to attentation & imp	have the working kno rated Management Sys end higher level traini elementation/lead aud	wledge essen stems. ng courses su	tial to mo	otivate the	
Pre-Requisites:	• None						
Objectives:	•	re understanding f IMS based on F	g and awareness of Int PAS 99:2012.	egrated Man	agement	Systems and	
Content:	PAS 99:2012 rdDocumentingImplementing	 Introduction to IMS and ISO standards PAS 99:2012 requirements Documenting Requirements of the IMS Implementing Requirements of the IMS 					



Course Title:	Integrated Management Systems (PAS 99:2012) Internal Auditor			Course ID:	IA99		
Management System:	Integrated Manage	ement Systems		Standard:	PAS 99	9:2012	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	Duration: 2 days		
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house number of delegates: 5 - 12			
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	ManagementStaff responsible	Management Systems (PAS 99:2012). • Staff responsible for conducting internal audits of the Integrated Management Systems.					
Pre-Requisites:	•	_	I management system rated management sys			ments of PAS	
Objectives:	performing int	 This course has been developed to provide participants with the knowledge to begin performing internal audits on integrated management systems. Case studies and participatory activities are based on the PAS 99:2012 management system standard. 					
Content:	PAS 99 & 1901Auditor selectPerforming anReporting the	 Basic concepts and definitions PAS 99 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit 					



Course Title:	Integrated Management Systems (PAS 99:2012) Implementation			Course ID	: IM99		
Management System:	Integrated Manage	ement Systems		Standard	: PAS 99	0:2012	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days	
Investment per Delegate:	AED 1,800	In-house investment:	Call us now	In-house number of delegates: 6 - 20			
Methodology:	Lectures, case stud	Venue:	Venue: Physical / Virtual				
Participants:	This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of an Integrated Management Systems (PAS 99:2012).						
Pre-Requisites:	· ·	_	I management system rated management sys			ments of PAS	
Objectives:	 This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the PAS 99:2012 management system standard. 						
Content:	DocumentatioDocumentatioRoles and Resp	 PAS 99:2012 requirements Documentation Hierarchy Documentation levels Roles and Responsibilities Control of documents and records 					



Course Title:	Integrated Mana Lead Auditor	Integrated Management Systems (PAS 99:2012) Lead Auditor			: LA99		
Management System:	Integrated Manage	Integrated Management Systems			: PAS 99	9:2012	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	Duration: 5 days		
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house of de	number elegates:	4 - 10	
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue:	Physical		
Participants:	 Integrated Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 						
Pre-Requisites:	·		d management system rated management sys			ments of PAS	
Objectives:	ultimately to t 99:2012)mana training to ens the expertise r	he success of your gement system sure that your lendeded to perfo	or is crucial to the perform integrated Manage. This comprehensive fad auditor thoroughly rm it effectively. Delegendently accredited ce	ment Systen ive-day cour understands gates comple	ns (PAS se provide the role a ting the co	es hands-on and acquires ourse will be	
Content:	Planning an auThe role of theOrganizing anPerforming an	e checklists opening meetin audit losing meeting conformities ts rective action	inagement Systems (PA	AS 99:2012) A	Audit		



Course Title:	IT Service Manag 1:2018) Awarene	Course ID:	AW20				
Management System:	IT Service Management System			Standard:	ISO 20	000-1:2018	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	Duration: 1 days			
Investment per Delegate:	AED 900	In-house investment:	Call us now		In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	1:2018) in theThose who will team implemeThose who are	ir organization. I be required to enting the IT Serve planning to attentation & imp	IT Service Management have the working knowice Management System of higher level training lementation/lead aud	wledge essen tem. ng courses su	tial to mo	otivate the	
Pre-Requisites:	• None						
Objectives:	·	_	g and awareness of Inf benefits of an ITSMS b				
Content:	ISO 20000-1 reDocumentingImplementing	 ISO 20000-1 requirements Documenting Requirements of the ITSMS Implementing Requirements of the ITSMS 					



Course Title:	_	IT Service Management System (ISO 20000- 1:2018) Internal Auditor					
Management System:	IT Service Management System			Standard:	ISO 200	000-1:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Du	Duration: 2 days		
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house r of del	number egates:	5 - 12	
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	 Anyone involved in the auditing, maintaining, or supervising of the IT Service Management System (ISO 20000-1:2018). Staff responsible for conducting internal audits of the IT Service Management System. Those who want to monitor the IT Service Management System performance. 						
Pre-Requisites:	•	h the ITSMS stru I system standa	icture and requiremer	nts of ISO 2000	0-1:201	8, equivalent	
Objectives:	performing int	performing internal audits on IT service management systems. Case studies and participatory activities are based on the ISO 20000-1:2018 management system					
Content:	ISO 20000-1 &Auditor selectPerforming anReporting the	 ISO 20000-1 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit 					



Course Title:	IT Service Manag 1:2018) Impleme	Course ID:	IM20				
Management System:	IT Service Management System			Standard:	Standard: ISO 20000-1:2018		
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days	
Investment per Delegate:	AED 1,800	In-house investment: Call us now of delegates:				6 - 20	
Methodology:	Lectures, case stud	ies, group exerc	Venue:	Physical / Virtual			
Participants:	 This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of an IT Service Management System (ISO 20000-1:2018). 						
Pre-Requisites:	•	h the ITSMS stru 1 system standa	ucture and requiremer rds (e.g. ITIL).	nts of ISO 200	00-1:201	8, equivalent	
Objectives:	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 20000-1:2018 management system standard.						
Content:	DocumentatioDocumentatioRoles and Resp	 ISO 20000-1:2018 requirements Documentation Hierarchy Documentation levels 					



Course Title:	_	IT Service Management System (ISO 20000- 1:2018) Lead Auditor				
Management System:	IT Service Manage	ment System		Standard:	ISO 20	000-1:2018
Language:	English and/or Arabic Certification Body: Exemplar Global Duration: 5			5 days		
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house n	umber egates:	4 - 10
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	nysical	
Participants:	 IT Service Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 					
Pre-Requisites:	·	h the ITSMS stru I system standa	ucture and requiremen rds (e.g. ITIL).	its of ISO 2000	0-1:201	8, equivalent
Objectives:	ultimately to t 1:2018)manag training to ens the expertise r	he success of your gement system. Sure that your le needed to perfo	or is crucial to the perform IT Service Managen This comprehensive five ad auditor thoroughly It effectively. Delegondently	nent System (I ve-day course understands t gates completi	SO 2000 provides he role a ng the co	0- s hands-on and acquires ourse will be
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording non Auditing repor Evaluating cor 	 presented with an IRCA independently accredited certificate for lead auditors Introduction to IT Service Management System (ISO 20000-1:2018) Audit Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action Continuing assessment 				



Course Title:	Knowledge Mana 30401:2018) Awa	Course ID:	AW30				
Management System:	Knowledge Management Systems			Standard:	ISO 30	401:2018	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	Duration: 1 days		
Investment per Delegate:	AED 900	In-house investment:	Call us now		In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	 30401:2018) ii Those who will team impleme Those who are 	n their organizat Il be required to enting the Know e planning to att nentation & imp	Knowledge Managention. have the working knowledge Management Syend higher level trainitementation/lead aud	wledge essen stems. ng courses su	tial to mo	otivate the	
Pre-Requisites:	• None						
Objectives:	· ·		g and awareness of KN nagement Systems (IS	_		m and the	
Content:	ISO 30401:201DocumentingImplementing	 Introduction to KMS and ISO standards ISO 30401:2018 requirements Documenting Requirements of the KMS Implementing Requirements of the KMS 					



Course Title:	Knowledge Management Systems (ISO 30401:2018) Internal Auditor			Course ID:	IA30		
Management System:	Knowledge Manag	ement Systems		Standard:	ISO 30	401:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	2 days	
Investment per Delegate:	AED 1,500	In-house investment:	Call us now		In-house number of delegates: 5 - 12		
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	ManagementStaff responsible	Systems (ISO 30 ole for conductin	ng, maintaining, or sup 401:2018). ng internal audits of th ne Knowledge Manage	e Knowledge	Manager	ment Systems.	
Pre-Requisites:	•	h the KMS struc	ture and requirements ems standards.	of ISO 30402	L, equival	ent or similar	
Objectives:	performing int	ernal audits on	ed to provide participa knowledge manageme ed on the ISO 30401:2	ent systems. (Case stud	ies and	
Content:	ISO 30401 & 1Auditor selectiPerforming anReporting the	 participatory activities are based on the ISO 30401:2018 management system standard. Basic concepts and definitions ISO 30401 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit Corrective action and follow-up 					



Course Title:	Knowledge Management Systems (ISO 30401:2018) Implementation			Course ID	IM30	
Management System:	Knowledge Management Systems			Standard	ISO 30	401:2018
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	Duration: 3 days	
Investment per Delegate:	AED 1,800	In-house investment:	Call us now	In-house number of delegates: 6 - 20		6 - 20
Methodology:	Lectures, case stud	Venue: Physical / Virtual		Virtual		
Participants:	This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of a Knowledge Management Systems (ISO 30401:2018).					
Pre-Requisites:	•	h the KMS struc	ture and requirements ems standards.	s of ISO 3040	L, equival	ent or similar
Objectives:	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 30401:2018 management system standard.					
Content:	DocumentatioDocumentatioRoles and Resp	 ISO 30401:2018 requirements Documentation Hierarchy Documentation levels 				



Course Title:		Knowledge Management Systems (ISO 30401:2018) Lead Auditor			LA30		
Management System:	Knowledge Management Systems			Standard:	ISO 30	401:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Duration: 5 days			
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house r of del	number egates:	4 - 10	
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical		
Participants:	 Knowledge Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 						
Pre-Requisites:	•	 Familiarity with the KMS structure and requirements of ISO 30401, equivalent or similar Knowledge Management systems standards. 					
Objectives:	ultimately to t 30401:2018)m on training to acquires the e	he success of your anagement systems of your ensure that you appertise needed	or is crucial to the perform the perform the perform This comprehension of the perform it effective independently accree	ement System ve five-day co hly understand ely. Delegates	s (ISO ourse pro ds the ro complet	vides hands- le and ing the course	
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording non Auditing repor Evaluating cor 	 Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action 					



Course Title:	Occupational Hea	Course ID:	AW45			
Management System:	Occupational Heal	Standard:	ISO 45	001:2018		
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	Duration: 1 days	
Investment per Delegate:	AED 900	In-house investment:	Call us now	In-house number of delegates: 6 - 20		
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					Virtual
Participants:	 Those who wish to implement Occupational Health & Safety based on (ISO 45001:2018) in their organization. Those who will be required to have the working knowledge essential to motivate the team implementing the Occupational Health & Safety. Those who are planning to attend higher level training courses such as internal auditor/documentation & implementation/lead auditor course related to Occupational Health & Safety. 					
Pre-Requisites:	• None					
Objectives:	· ·		g and awareness of Oc benefits of OH&S Syst			
Content:	ISO 45001:201DocumentingImplementing	o OH&S and ISO L8 requirements Requirements o Requirements c ertification proc	f the OH&SMS of the OH&SMS			



Course Title:	The second secon	Occupational Health & Safety Management System (ISO 45001:2018) Lead Auditor					
Management System:	Occupational Health & Safety Management System			Standard:	ISO 45	001:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Duration: 5 days			
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house of de	number legates:	4 - 10	
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue:	Physical		
Participants:	 Occupational Health & Safety professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 						
Pre-Requisites:		Familiarity with the OH&S structure and requirements of ISO 45001 equivalent or similar health & safety standards.					
Objectives:	ultimately to t management s ensure that yo expertise need	he success of your system. This con our lead auditor led to perform i	or is crucial to the perform or is crucial to the perform of the performance of the	h & Safety (IS ourse provide ds the role an s completing	O 45001: es hands- d acquire the cours	2018) on training to es the se will be	
Content:	 Planning an au The role of the Organizing an Performing an Organizing a c Recording non Auditing repor Evaluating cor 	 Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action 					



Course Title:	Occupational Hea	Course ID	: IA45			
Management System:	Occupational Health and Safety Management System			Standard	: ISO 45	001:2018
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Duration: 2 days		
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house number of delegates: 5 - 12		
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					Virtual
Participants:	 Anyone involved in the auditing, maintaining, or supervising of the Occupational Health & Safety (ISO 45001:2018) . Staff responsible for conducting internal audits of the Occupational Health & Safety. Those who want to monitor the Occupational Health & Safety performance. 					
Pre-Requisites:	Familiarity wit health & safet		acture and requiremen	its of ISO 450	01 equiva	lent or similar
Objectives:	 This course has been developed to provide participants with the knowledge to begin performing internal audits on occupational health and safety management systems. Case studies and participatory activities are based on the 45001:2018 management system standard. 					
Content:	ISO 45001 & 1Auditor selectiPerforming anReporting the	 Basic concepts and definitions ISO 45001 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit Corrective action and follow-up 				



Course Title:	Occupational Hea	Course ID:	IM45				
Management System:	Occupational Health and Safety Management System			Standard:	ISO 45	001:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days	
Investment per Delegate:	AED 1,800 In-house investment: Call us now			In-house of de	number legates:	6 - 20	
Methodology:	Lectures, case stud	ies, group exerc	Venue:	Physical /	Virtual		
Participants:		This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of an Occupational Health & Safety (ISO 45001:2018).					
Pre-Requisites:	Familiarity with health & safet		ıcture and requiremen	ts of ISO 450	01 equiva	lent or similar	
Objectives:	implement the	 This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 45001:2018 management system standard. 					
Content:	DocumentatioDocumentatioRoles and Res	 ISO 45001:2018 requirements Documentation Hierarchy Documentation levels Roles and Responsibilities 					



Course Title:	Quality Managen Awareness	Course ID	: AW09				
Management System:	Quality Manageme	Quality Management System			: ISO 90	01:2015	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	uration:	1 days	
Investment per Delegate:	AED 900	In-house investment:	Call us now	In-house number of delegates: 6 - 20			
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	 their organization Those who will team implement Those who are 	 their organization. Those who will be required to have the working knowledge essential to motivate the team implementing the Quality Management System. Those who are planning to attend higher level training courses such as internal auditor/documentation & implementation/lead auditor course related to Quality 					
Pre-Requisites:	• None						
Objectives:	· ·		g and awareness of Qu nent System based on			tem and the	
Content:	The eight QuaISO 9001:2015DocumentingImplementing	 Introduction to Quality and ISO standards The eight Quality Management Principles ISO 9001:2015 requirements Documenting Requirements of the QMS Implementing Requirements of the QMS 					



Course Title:	Transition from IS	Transition from ISO 9001:2008 to ISO 9001:2015					
Management System:	Quality Manageme	Quality Management System			ISO 90	01:2015	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	uration:	1 days	
Investment per Delegate:	AED 1,750	In-house investment:	Call us now	In-house number of delegates: 6 - 20			
Methodology:	Lectures, case stud	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					
Participants:	their organizatThose who will team implement	 their organization. Those who will be required to have the working knowledge essential to motivate the team implementing the Quality Management System and upgrading the system from ISO 9001:2008 to ISO 9001:2015. 					
Pre-Requisites:	Completed ISC	9001:2008					
Objectives:	· ·		g and awareness of Qu nent System based on				
Content:	The eight QuaISO 9001:2015What was chaDocumenting	 Introduction to Quality and ISO standards The eight Quality Management Principles ISO 9001:2015 requirements What was changed from the old ISO 9001:2008 to the new ISO 9001:2015 Documenting Requirements of the QMS 					



Course Title:	Quality Management System (ISO 9001:2015) Internal Auditor			Course ID	IA09		
Management System:	Quality Manageme	ent System		Standard	ISO 90	01:2015	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	Duration: 2 days		
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house number of delegates: 5 - 12			
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual					Virtual	
Participants:	 Anyone involved in the auditing, maintaining, or supervising of the Quality Management System (ISO 9001:2015). Staff responsible for conducting internal audits of the Quality Management System. Those who want to monitor the Quality Management System performance. 						
Pre-Requisites:	•		cture and requirement ystem standards.	s of ISO 9001	:2015, eq	uivalent or	
Objectives:	performing int	ternal audits on	ed to provide participa quality management s ed on the ISO 9001:20	ystems. Case	studies a	ind	
Content:	 participatory activities are based on the ISO 9001:2015 management system standard. Basic concepts and definitions ISO 9000 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit Corrective action and follow-up 						



Course Title:	Quality Management System (ISO 9001:2015) Implementation			Course ID	IM09	
Management System:	Quality Management System			Standard	lard: ISO 9001:2015	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	D	uration:	3 days
Investment per Delegate:	AED 1,800	In-house investment:	Call us now	In-house number of delegates: 6 - 20		
Methodology:	Lectures, case stud	Venue: Physical / Virtual		Virtual		
Participants:	This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of a Quality Management System (ISO 9001:2015).					
Pre-Requisites:			cture and requirement ystem standards.	s of ISO 9001	:2015, eq	uivalent or
Objectives:	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 9001:2015 management system standard.					
Content:	 ISO 9001:2015 requirements Documentation Hierarchy Documentation levels Roles and Responsibilities Control of documents and records 					



Course Title:	Quality Managen Lead Auditor	Quality Management System (ISO 9001:2015) Lead Auditor			LA09	
Management System:	Quality Management System			Standard:	ISO 90	01:2015
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Du	ıration:	5 days
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house r of del	number egates:	4 - 10
Methodology:	Lectures, case stud	ies, group exerc	ises and discussions	Venue: P	hysical	
Participants:	 Quality Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 					
Pre-Requisites:	Familiarity with the QMS structure and requirements of ISO 9001:2015, equivalent or similar quality management system standards.					
Objectives:	ultimately to t management : ensure that yo expertise need	he success of your lead auditor dead to perform i	or is crucial to the perform Quality Manageme in prehensive five-day controlled the following the feet in the performance in the feet in the performance in the feet in the performance	nt System (ISC ourse provide ds the role and s completing t	9001:20 s hands- d acquire he cours	015) on training to as the ee will be
Content:	 presented with an IRCA independently accredited certificate for lead auditors Introduction to Quality Management System (ISO 9001:2015) Audit Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action Continuing assessment 					



Course Title:	Risk Management Guideline (ISO 31000:2018) Awareness			Course ID	: AW31		
Management System:	Risk Management Guideline			Standard	: ISO 31	000:2018	
Language:	English and/or Arabic	Certification Body:	PMCi (Activet)	D	uration:	1 days	
Investment per Delegate:	AED 900	In-house investment:	Call us now		In-house number of delegates: 6 - 20		
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical / Venue:					Virtual	
Participants:	 Those who wish to implement Risk Management Guideline based on (ISO 31000:2018) in their organization. Those who will be required to have the working knowledge essential to motivate the team implementing the Risk Management Guideline. Those who are planning to attend higher level training courses such as internal auditor/documentation & implementation/lead auditor course related to Risk Management Guideline. 						
Pre-Requisites:	• None						
Objectives:	•	•	g and awareness of RN t System based on ISO	•	•	n and the	
Content:	ISO 31000:203DocumentingImplementing	o RMS and ISO s 18 requirements Requirements o Requirements c ertification proc	f the RMS of the RMS				



Course Title:	Risk Management Guideline (ISO 31000:2018) Internal Auditor			Course ID	: IA31	IA31	
Management System:	Risk Management Guideline			Standard	ISO 31	ISO 31000:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Duration: 2 days		2 days	
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house number of delegates: 5 - 12		5 - 12	
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical / Virtual				Virtual		
Participants:	 Anyone involved in the auditing, maintaining, or supervising of the Risk Management Guideline (ISO 31000:2018). Staff responsible for conducting internal audits of the Risk Management Guideline. Those who want to monitor the Risk Management Guideline performance. 						
Pre-Requisites:	Familiarity with the RMS structure and requirements of ISO 31000, equivalent or similar RMS standards.						
Objectives:	This course has been developed to provide participants with the knowledge to begin performing internal audits on risk management systems. Case studies and participatory activities are based on the 31000:2018 management system standard.						
Content:	 Basic concepts and definitions ISO 31000 & 19011 fundamentals Auditor selection and characteristics Performing an internal audit Reporting the audit Corrective action and follow-up 						



Course Title:	Certified Risk Manager (ISO 31000:2018) Implementation			Course ID	: IM31	IM31	
Management System:	Risk Management Guideline			Standard	ISO 31	ISO 31000:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Duration: 3 days		3 days	
Investment per Delegate:	AED 2,200	In-house investment:	Call us now	In-house number of delegates: 6 - 20		6 - 20	
Methodology:	Lectures, case stud	Venue:	Physical / Virtual				
Participants:	This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of a Risk Management Guideline (ISO 31000:2018).						
Pre-Requisites:	Familiarity with the RMS structure and requirements of ISO 31000, equivalent or similar RMS standards.						
Objectives:	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 31000:2018 management system standard.						
Content:	 ISO 30401:2018 requirements Documentation Hierarchy Documentation levels Roles and Responsibilities Control of documents and records 						



Course Title:	Risk Management Guideline (ISO 31000:2018) Lead Auditor			Course ID:	LA31		
Management System:	Risk Management Guideline			Standard:	ISO 31	ISO 31000:2018	
Language:	English and/or Arabic	Certification Body:	Exemplar Global	Duration: 5 days		5 days	
Investment per Delegate:	AED 3,000	In-house investment:	Call us now	In-house number of delegates: 4 - 10		4 - 10	
Methodology:	Lectures, case studies, group exercises and discussions Venue: Physical						
Participants:	 Risk Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants 						
Pre-Requisites:	 Familiarity with the RMS structure and requirements of ISO 31000, equivalent or similar RMS standards. 						
Objectives:	 The caliber of your lead auditor is crucial to the performance of your audit team, and ultimately to the success of your Risk Management Guideline (ISO 31000:2018)management system. This comprehensive five-day course provides handson training to ensure that your lead auditor thoroughly understands the role and acquires the expertise needed to perform it effectively. Delegates completing the course will be presented with an IRCA independently accredited certificate for lead auditors 						
Content:	 Introduction to Risk Management Guideline (ISO 31000:2018) Audit Planning an audit The role of the checklists Organizing an opening meeting Performing an audit Organizing a closing meeting Recording non-conformities Auditing reports Evaluating corrective action Continuing assessment 						



This is the last page of the Catalogue.