# Training Catalogue 2023





## **Management Courses**

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### Company Overview

- PMCi is a leading consulting firm established back in 2005 through its regional office in Abu Dhabi & branches in Dubai and Ontario, Canada in response to the increasing need for qualified professional consultants in the Middle East and North America.
- Its aim is to introduce and help in implementing the highest standards of management systems & practices.
- We offer high quality, reliable, and flexible solutions, with minimum burden to your personnel, which will achieve better relations with the international market, so as the public sector.
- We are dedicated to providing high quality Training & Consulting Services that not only to meet but also exceed our clients' expectations with every completed project.

#### Licenses & Certifications

- <u>ACTVET Training License</u>
- ISO 9001 Certification
- Trade License
- VAT Certificate

#### **Our Vision**

• To be the leaders in the consultancy Business in the Gulf States, Middle East Region and North America.





#### **Our Mission**

 To provide effective, competitive and practical business solutions to the organizations to optimize their operational efficiency and improve their management skills and practices in order to maximize return on investment and ultimately achieve the desired objectives.

#### **Our Values**

- Ethics
- Innovation
- Transparency
- Excellence
- Customer Partnership





## **Terms & Conditions**

#### **Registration**

Delegates can register for courses either by visiting our website and completing the details in contact us (<u>https://www.pmciuae.com/contact</u>) or by sending an email to: <u>info@pmciuae.com</u> and including your Full Name, mobile number, email, course ID, and the selected date. We will be in touch with you to complete the registration process.

#### Payment

Payment for public courses must be made 1 week prior to commencement of the training. Payments can be made via Bank transfer.

#### **Bank Details**

Beneficiary:	Professional Management Consultants International
Bank:	Abu Dhabi Islamic bank
IBAN #:	AE43050000000010976205
Account #:	10976205

For in-house training, please contact us to provide you with the best competitive quote based on your requirement.



## 2023 Training Plan

#### <Insert the excel color calendar>

No.	Course ID	Course Title	Start Date	End Date
		JANUARY		
1	LA22	Business Continuity Management System (ISO 22301:2019) Lead Auditor	23-01-2023	28-01-2023
		FEBRUARY		
2	AW14	Environmental Management System (ISO 14001:2015) Awareness	01-02-2023	02-02-2023
3	AW45	Occupational Health & Safety Management System (ISO 45001:2018) Awareness	03-02-2023	04-02-2023
4	IA14	Environmental Management System (ISO 14001:2015) Internal Auditor	07-02-2023	09-02-2023
5	AW27	Information Security Management System (ISO 27001:2013) Awareness	10-02-2023	11-02-2023
6	AW20	IT Service Management System (ISO 20000-1:2018) Awareness	14-02-2023	15-02-2023
7	IA45	Occupational Health and Safety Management System (ISO 45001:2018) Internal Auditor	16-02-2023	18-02-2023
8	LA14	Environmental Management System (ISO 14001:2015) Lead Auditor	21-02-2023	25-02-2023
9	AW55	Asset Management Systems (ISO 55001:2014) Awareness	28-02-2023	01-03-2023
		MARCH		
10	IA20	IT Service Management System (ISO 20000-1:2018) Internal Auditor	02-03-2023	04-03-2023
11	IA50	Energy Management Systems (ISO 50001:2018) Internal Auditor	07-03-2023	09-03-2023
12	AW30	Knowledge Management Systems (ISO 30401:2018) Awareness	10-03-2023	11-03-2023
13	AW22	Business Continuity Management System (ISO 22301:2019) Awareness	14-03-2023	15-03-2023
14	IA09	Quality Management System (ISO 9001:2015) Internal Auditor	16-03-2023	18-03-2023
15	LA20	IT Service Management System (ISO 20000-1:2018) Lead Auditor	21-03-2023	25-03-2023
16	IA22	Business Continuity Management System (ISO 22301:2019) Internal Auditor	28-03-2023	30-03-2023
17	AW14	Environmental Management System (ISO 14001:2015) Awareness	31-03-2023	01-04-2023



No.	Course ID	Course Title	Start Date	End Date
		ΜΑΥ		
18	AW27	Information Security Management System (ISO 27001:2013) Awareness	16-05-2023	17-05-2023
19	IA27	Information Security Management System (ISO 27001:2013) Internal Auditor	18-05-2023	20-05-2023
20	LA27	Information Security Management System (ISO 27001:2013) Lead Auditor	23-05-2023	27-05-2023
21	AW45	Occupational Health & Safety Management System (ISO 45001:2018) Awareness	30-05-2023	31-05-2023
		JUNE		
22	AW45	Occupational Health & Safety Management System (ISO 45001:2018) Awareness	06-06-2023	07-06-2023
23	IA30	Knowledge Management Systems (ISO 30401:2018) Internal Auditor	08-06-2023	10-06-2023
24	AW09	Quality Management System (ISO 9001:2015) Awareness	13-06-2023	14-06-2023
25	IA09	Quality Management System (ISO 9001:2015) Internal Auditor	15-06-2023	17-06-2023
26	LA30	Knowledge Management Systems (ISO 30401:2018) Lead Auditor	20-06-2023	24-06-2023
27	IA20	IT Service Management System (ISO 20000-1:2018) Internal Auditor	27-06-2023	29-06-2023
28	AW20	IT Service Management System (ISO 20000-1:2018) Awareness	30-06-2023	01-07-2023
		JULY		
29	AW45	Occupational Health & Safety Management System (ISO 45001:2018) Awareness	11-07-2023	12-07-2023
30	IA31	Risk Management Guideline (ISO 31000:2018) Internal Auditor	13-07-2023	15-07-2023
31	LA31	Risk Management Guideline (ISO 31000:2018) Lead Auditor	18-07-2023	22-07-2023
		AUGUST		
32	LA22	Business Continuity Management System (ISO 22301:2019) Lead Auditor	01-08-2023	05-08-2023
33	AW31	Risk Management Guideline (ISO 31000:2018) Awareness	08-08-2023	09-08-2023
34	IA22	Business Continuity Management System (ISO 22301:2019) Internal Auditor	10-08-2023	12-08-2023
35	IA45	Occupational Health and Safety Management System (ISO 45001:2018) Internal Auditor	15-08-2023	17-08-2023
36	AW20	IT Service Management System (ISO 20000-1:2018) Awareness	18-08-2023	19-08-2023
37	LA45	Occupational Health & Safety Management System (ISO 45001:2018) Lead Auditor	22-08-2023	26-08-2023
38	IA27	Information Security Management System (ISO 27001:2013) Internal Auditor	29-08-2023	31-08-2023
		SEPTEMBER		



No.	Course ID	Course Title	Start Date	End Date
39	AW50	Energy management Systems (ISO 50001:2018) Awareness	01-09-2023	02-09-2023
40	IA50	Energy Management Systems (ISO 50001:2018) Internal Auditor	07-09-2023	09-09-2023
41	LA22	Business Continuity Management System (ISO 22301:2019) Lead Auditor	12-09-2023	16-09-2023
42	LA50	Energy management Systems (ISO 50001:2018) Lead Auditor	19-09-2023	23-09-2023
43	LA20	IT Service Management System (ISO 20000-1:2018) Lead Auditor	26-09-2023	30-09-2023
		OCTOBER		
44	IA22	Business Continuity Management System (ISO 22301:2019) Internal Auditor	03-10-2023	05-10-2023
45	AW55	Asset Management Systems (ISO 55001:2014) Awareness	06-10-2023	07-10-2023
46	AW09	Quality Management System (ISO 9001:2015) Awareness	10-10-2023	11-10-2023
47	IA55	Asset Management Systems (ISO 55001:2014) Internal Auditor	12-10-2023	14-10-2023
48	LA56	Innovation Management Systems (ISO 56000:2020) Lead Auditor	17-10-2023	21-10-2023
49	LA55	Asset Management Systems (ISO 55001:2014) Lead Auditor	24-10-2023	28-10-2023
		NOVEMBER		
50	AW45	Occupational Health & Safety Management System (ISO 45001:2018) Awareness	01-11-2023	02-11-2023
51	AW56	Innovation Management Systems (ISO 56000:2020) Awareness	03-11-2023	04-11-2023
52	IA45	Occupational Health and Safety Management System (ISO 45001:2018) Internal Auditor	07-11-2023	09-11-2023
53	AW31	Risk Management Guideline (ISO 31000:2018) Awareness	10-11-2023	11-11-2023
54	AW22	Business Continuity Management System (ISO 22301:2019) Awareness	14-11-2023	15-11-2023
55	IA56	Innovation Management Systems (ISO 56000:2020) Internal Auditor	16-11-2023	18-11-2023
56	LA99	Integrated Management Systems (PAS 99:2012) Lead Auditor	21-11-2023	25-11-2023
		DECEMBER		
57	IA27	Information Security Management System (ISO 27001:2013) Internal Auditor	05-12-2023	07-12-2023
58	AW99	Integrated Management Systems (PAS 99:2012) Awareness	08-12-2023	09-12-2023
59	AW27	Information Security Management System (ISO 27001:2013) Awareness	12-12-2023	13-12-2023
60	IA99	Integrated Management Systems (PAS 99:2012) Internal Auditor	14-12-2023	16-12-2023





Course Title:	Quality Managem	Quality Management System (ISO 9001:2015) Awareness Course ID: AW09								
Management System:	Quality Managemen	t System		Standard:	ISO 900	15				
Language:	English and/or Arabi	с		c.	Duration:	2 days				
Investment per Delegate:	AED 1,500	In-house investment:	Call us now	In-house d	Max # of elegates:	20				
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)			
Participants:	<ul> <li>their organization</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	on. be required to hav iting the Quality M planning to attenc	ality Management ve the working kno lanagement Syster I higher level traini nentation/lead aud	wledge esse n. ng courses s	ntial to mo	otivat ernal	e the			
Pre-Requisites:	• None									
Objectives:	the second se	•	id awareness of Qu t System based on	, .		tem a	and the			
Content:	<ul> <li>The eight Quality</li> <li>ISO 9001:2015</li> <li>Documenting R</li> <li>Implementing F</li> </ul>	Quality and ISO st ty Management Pr requirements equirements of th Requirements of th rtification process	rinciples e QMS ne QMS							



Course Title:	Quality Management System (ISO 9001:2015) Internal Auditor							
Management System:	Quality Managemen	t System		Standard:	ISO 900	15		
Language:	English and/or Arabi	c			Duration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now		In-house Max # of delegates: 12			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	System (ISO 900 • Staff responsibl	01:2015). e for conducting ir	maintaining, or sup nternal audits of th Quality Managemer	e Quality M	anagemen	t Sysi	-	
Pre-Requisites:		the QMS structur nanagement syste	e and requirement m standards.	s of ISO 900	1:2015 <i>,</i> eq	uival	ent or	
Objectives:	performing inte	ernal audits on qua	o provide participa lity management s on the ISO 9001:20	systems. Cas	e studies a	nd	-	
Content:	<ul><li>Auditor selectic</li><li>Performing an i</li><li>Reporting the a</li></ul>	11 fundamentals on and characterist nternal audit	ics					



Course Title:	Quality Managem Implementation	Course	ID:	IM09			
Management System:	Quality Managemen	t System		Standard:	I: ISO 9001:2015		15
Language:	English and/or Arabi	с		l	Duration:	2 da	ays
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house Max # of delegates: 20			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (MS Teams)		
Participants:			volved in the planni nent System (ISO 90	- ·	enting, mai	ntair	ning, or
Pre-Requisites:		the QMS structur nanagement syste	e and requirement m standards.	s of ISO 900	1:2015, eq	uival	ent or
Objectives:			o provide participa rms based on the I		-		t system
Content:	<ul> <li>ISO 9001:2015</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S				



Course Title:	Quality Management System (ISO 9001:2015) Lead Auditor Course ID: LA09							
Management System:	Quality Managemen	t System		Standard:	ISO 900	1:201	15	
Language:	English and/or Arabi	с		D	uration:	5 da	ays	
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house l de	Max # of elegates:	10		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul> <li>Quality Manage and/or third-pa</li> <li>Management R</li> <li>Business Units R</li> <li>Consultants</li> </ul>	rty audits epresentatives	ls interested in con	ducting first	-party, sec	ond	party,	
Pre-Requisites:		the QMS structure nanagement syste	e and requirement m standards.	s of ISO 9001	.:2015, eq	uival	ent or	
Objectives:	ultimately to th management sy ensure that you expertise neede	e success of your ( vstem. This compre ir lead auditor thou ed to perform it eff	crucial to the perfe Quality Manageme ehensive five-day c roughly understand fectively. Delegates ently accredited ce	nt System (IS ourse provid ds the role ar s completing	O 9001:20 es hands- nd acquire the cours	015) on tra s the e will	aining to	
Content:	<ul> <li>Planning an auc</li> <li>The role of the of</li> <li>Organizing an of</li> <li>Performing an a</li> <li>Organizing a close</li> <li>Recording non-of</li> <li>Auditing reports</li> <li>Evaluating correct</li> </ul>	<ul> <li>presented with an IRCA independently accredited certificate for lead auditors</li> <li>Introduction to Quality Management System (ISO 9001:2015) Audit</li> <li>Planning an audit</li> <li>The role of the checklists</li> <li>Organizing an opening meeting</li> <li>Performing an audit</li> <li>Organizing a closing meeting</li> <li>Recording non-conformities</li> <li>Auditing reports</li> <li>Evaluating corrective action</li> <li>Continuing assessment</li> </ul>						



Course Title:	Environmental Ma Awareness	Environmental Management System (ISO 14001:2015) Course ID: AW14							
Management System:	Environmental Mana	agement System		Standard:	ISO 14001:2015				
Language:	English and/or Arabi	с		1	Duration:	2 d	ays		
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul> <li>14001:2015) in</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	their organization be required to hav ating the Environm planning to attend	vironmental Mana ve the working kno ental Managemen I higher level traini nentation/lead aud	wledge esse t System. ng courses s	ntial to mo	otivat	te the		
Pre-Requisites:	• None								
Objectives:		-	d awareness of En ntal Management		-		· ·		
Content:	<ul> <li>ISO 14001:2015</li> <li>Documenting R</li> <li>Implementing F</li> </ul>	Environment and requirements equirements of th Requirements of th rtification process	e EMS ne EMS						



Course Title:	Environmental Ma Internal Auditor	Environmental Management System (ISO 14001:2015) Course ID: IA14						
Management System:	Environmental Mana	agement System		Standard:	ISO 1400	)1:20	)15	
Language:	English and/or Arabi	с		l	Duration:	3 <b>d</b> a	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now		Max # of elegates:	12		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul> <li>Management S<sup>1</sup></li> <li>Staff responsibl System.</li> </ul>	ystem (ISO 14001: e for conducting in	naintaining, or sup 2015). hternal audits of th nvironmental Man	e Environmo	ental Mana	igem	ent	
Pre-Requisites:		the EMS structure mental system star	e and requirements ndards.	s of ISO 1400	01:2015, ed	quiva	lent or	
Objectives:	performing inte	ernal audits on env	o provide participa ironmental manag on the ISO 14001:2	ement syste	ms. Case s	tudie	es and	
Content:	<ul><li>Auditor selection</li><li>Performing an i</li><li>Reporting the a</li></ul>	011 fundamentals on and characterist nternal audit						



Course Title:	Environmental Ma Implementation	Environmental Management System (ISO 14001:2015) Implementation					
Management System:	Environmental Mana	agement System		Standard:	ISO 140	01:20	15
Language:	English and/or Arabi	с		ſ	Ouration:	2 da	ays
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house d	Max # of elegates:	20	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ıms)
Participants:			olved in the planni Management Syste		0.	intair	iing, or
Pre-Requisites:		the EMS structure nental system star	e and requirements ndards.	s of ISO 1400	)1:2015, e	quiva	lent or
Objectives:		procedures and fo	o provide participa rms based on the I				nt
Content:	<ul> <li>ISO 14001:2015</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S				



Course Title:	Environmental Ma Auditor	nvironmental Management System (ISO 14001:2015) Lead Course ID: LA14						
Management System:	Environmental Mana	agement System		Standard:	ISO 1400	)1:20	)15	
Language:	English and/or Arabi	ic		C	Ouration:	5 da	ays	
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:		nird-party audits epresentatives	essionals interester	d in conduct	ing first-pa	arty, s	second	
Pre-Requisites:		the EMS structure mental system star	e and requirements ndards.	s of ISO 1400	1:2015, e	quiva	lent or	
Objectives:	ultimately to th 14001:2015)ma on training to e acquires the ex	e success of your B magement system nsure that your lea pertise needed to	crucial to the perfo Environmental Mar . This comprehensi ad auditor thoroug perform it effective dependently accred	nagement Sy ve five-day c hly understa ely. Delegate	stem (ISO course pro nds the ro s complet	vides le an ing tł	s hands- nd he course	
Content:	<ul><li> Planning an auc</li><li> The role of the</li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	anagement System	(ISO 14001:	2015) Aud	it		



Course Title:	IT Service Manage Awareness	IT Service Management System (ISO 20000-1:2018) Awareness					AW20
Management System:	IT Service Managem	ent System		Standard:	ISO 2000	ISO 20000-1:2018	
Language:	English and/or Arabi	с			Duration:	2 da	ays
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of lelegates:	20	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)
Participants:	<ul> <li>1:2018) in their</li> <li>Those who will team implement</li> <li>Those who are provided the second second</li></ul>	organization. be required to hav ting the IT Service planning to attend	Service Manageme ve the working know Management Syst higher level trainin nentation/lead aud	wledge esse em. ng courses s	ential to mo	otivat ernal	e the
Pre-Requisites:	• None						
Objectives:		-	d awareness of Inf efits of an ITSMS b				
Content:	<ul> <li>ISO 20000-1 rec</li> <li>Documenting R</li> <li>Implementing R</li> </ul>	ITSMS and ISO sta quirements equirements of th equirements of th rtification process	e ITSMS				



Course Title:	IT Service Manage Auditor	Service Management System (ISO 20000-1:2018) Internal Course ID: IA20 uditor					
Management System:	IT Service Managem	ent System		Standard:	ISO 2000	00-1::	2018
Language:	English and/or Arabi	С		I	Duration:	3 da	ays
Investment per Delegate:	AED 2,250	In-house investment:	Call us now		Max # of elegates:	12	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)
Participants:	<ul><li>Management S</li><li>Staff responsible</li></ul>	ystem (ISO 20000- e for conducting in	maintaining, or sup 1:2018). nternal audits of th Γ Service Managem	e IT Service	Managem	ent S	ystem.
Pre-Requisites:		the ITSMS structu system standards	ire and requiremer (e.g. ITIL).	nts of ISO 20	000-1:201	8, eq	uivalent
Objectives:	performing inte	rnal audits on IT s	o provide participa ervice managemen on the ISO 20000-1	it systems. C	ase studie	s and	
Content:	<ul> <li>Auditor selection</li> <li>Performing an i</li> <li>Reporting the a</li> </ul>	19011 fundamenta on and characterist nternal audit					



Course Title:	IT Service Manage Implementation	IT Service Management System (ISO 20000-1:2018) Implementation					IM20	
Management System:	IT Service Managem	ent System		Standard:	ISO 2000	ISO 20000-1:2018		
Language:	English and/or Arabi	c			Duration:	2 da	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:			olved in the planni gement System (IS	-	-	intair	ning, or	
Pre-Requisites:		the ITSMS structu system standards	ire and requiremer (e.g. ITIL).	its of ISO 20	000-1:201	8, eq	uivalent	
Objectives:		procedures and fo	o provide participa rms based on the I		-		nent	
Content:	<ul><li>Documentation</li><li>Documentation</li><li>Roles and Response</li></ul>	levels	S					



Course Title:	IT Service Manage Auditor	T Service Management System (ISO 20000-1:2018) Lead Course ID: LA20 Auditor						
Management System:	IT Service Managem	ent System		Standard:	ISO 2000	00-1:2018		
Language:	English and/or Arabi	c		ſ	Duration:	5 da	ays	
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house d	Max # of elegates:	10		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul> <li>IT Service Mana and/or third-pa</li> <li>Management R</li> <li>Business Units I</li> <li>Consultants</li> </ul>	rty audits epresentatives	nals interested in c	onducting fi	rst-party, s	ecor	ıd party,	
Pre-Requisites:		the ITSMS structu system standards	re and requiremer (e.g. ITIL).	nts of ISO 20	000-1:2018	3, eq	uivalent	
Objectives:	ultimately to th 1:2018)manage training to ensu the expertise ne	e success of your I ment system. This ire that your lead a eeded to perform i	crucial to the perform T Service Manager comprehensive fine auditor thoroughly t effectively. Delege ently accredited ce	nent System /e-day cours understand: gates comple	(ISO 2000 e provides s the role a eting the co	0- hand ind a ourse	ds-on cquires	
Content:	<ul><li> Planning an auc</li><li> The role of the</li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	ment System (ISO	20000-1:20:	18) Audit			



Course Title:	Business Continuit Awareness	AW22 Awareness					
Management System:	Business Continuity	Management Syst	em	Standard:	ISO 2230	)1:20	19
Language:	English and/or Arabi	с		C	Ouration:	2 da	ays
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house de	Max # of elegates:	20	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)
Participants:	<ul> <li>22301:2019) in</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	their organization be required to hav ting the Business planning to attend entation & implem	siness Continuity N ve the working kno Continuity Manage I higher level trainin nentation/lead aud	wledge esser ment System	ntial to mo n. uch as inte	otivat ernal	e the
Pre-Requisites:	• None						
Objectives:		•	nd awareness of Bu I System based on I			<u> </u>	
Content:	Breakdown of Is	rements					



Course Title:	Business Continuit Internal Auditor	Business Continuity Management System (ISO 22301:2019) nternal Auditor IA22						
Management System:	Business Continuity	Management Syst	em	Standard:	ISO 2230	ISO 22301:2019		
Language:	English and/or Arabi	С		l	Duration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now		Max # of elegates:	12		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul> <li>Management S<sup>1</sup></li> <li>Staff responsibl System.</li> </ul>	ystem (ISO 22301: e for conducting ir	naintaining, or sup 2019). nternal audits of th usiness Continuity	e Business (	Continuity I	Mana	agement	
Pre-Requisites:		the BCMS structu tem standards (e.	re and requiremen g. NCEMA 7000).	ts of ISO 22	301, equiva	alent	or	
Objectives:	performing inte	rnal audits on bus	ed to provide parti iness continuity ma sed on the ISO 223	anagement	systems. Ca		-	
Content:	<ul><li>Auditor selection</li><li>Performing an i</li><li>Reporting the a</li></ul>	011 fundamentals on and characterist nternal audit						



Course Title:	Business Continuit	Business Continuity Management System (ISO 22301:2019) Course ID: IM					
Management System:	Business Continuity	Management Syst	em	Standard:	ISO 2230	19	
Language:	English and/or Arabi	с		ſ	Duration:	2 da	ays
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house d	Max # of elegates:	20	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)
Participants:			olved in the planni ity Management Sy	-	-		ning, or
Pre-Requisites:		the BCMS structu tem standards (e.	re and requiremen g. NCEMA 7000).	ts of ISO 223	301, equiva	alent	or
Objectives:		procedures and fo	o provide participa rms based on the I		-		nt
Content:	<ul> <li>ISO 22301:2019</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S				



Course Title:	Business Continuit Lead Auditor	usiness Continuity Management System (ISO 22301:2019) ead Auditor LA22						
Management System:	Business Continuity	Management Syst	em	Standard:	ISO 2230	)1:20	19	
Language:	English and/or Arabi	ic		C	Ouration:	5 da	ays	
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:		nd/or third-party a epresentatives	professionals inter audits	rested in cor	iducting fi	rst-pa	arty,	
Pre-Requisites:		the BCMS structu tem standards (e.	re and requiremen g. NCEMA 7000).	ts of ISO 223	801, equiva	alent	or	
Objectives:	ultimately to th 22301:2019)ma on training to e acquires the ex	e success of your E magement system nsure that your lea pertise needed to	crucial to the perfo Business Continuity . This comprehensi ad auditor thoroug perform it effective dependently accree	v Manageme ve five-day o hly understa ely. Delegate	nt System course pro nds the rc s complet	(ISO vides le an ing th	s hands- Id ne course	
Content:	<ul><li> Planning an auc</li><li> The role of the</li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	ty Management Sy	stem (ISO 22	301:2019	) Aud	it	



Course Title:	Information Secur Awareness	nformation Security Management System (ISO 27001:2013) Course ID: AW27						
Management System:	Information Security	v Management Sys	tem	Standard:	ISO 2700	)1:20	13	
Language:	English and/or Arabi	с		l	Duration:	2 da	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul> <li>27001:2013) in</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	their organization be required to hav nting the Informati planning to attend entation & implem	ormation Security ve the working kno on Security Manag higher level traini nentation/lead aud	wledge esse ement Syste ng courses s	ntial to mo em. uch as inte	otivat ernal	e the	
Pre-Requisites:	• None							
Objectives:		-	d awareness of ISN System based on I	-		m an	d the	
Content:	<ul> <li>ISO 27001:2013</li> <li>Documenting R</li> <li>Implementing F</li> </ul>	ISMS and ISO stan requirements equirements of th Requirements of th rtification process	e ISMS					



Course Title:	Information Secur Internal Auditor	Information Security Management System (ISO 27001:2013) Course ID: IA27					
Management System:	Information Security	Management Sys	tem	Standard:	ISO 2700	)1:20	13
Language:	English and/or Arabi	с		C	Ouration:	3 da	ays
Investment per Delegate:	AED 2,250	In-house investment:	Call us now	In-house de	Max # of elegates:	12	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)
Participants:	<ul> <li>Management Sy</li> <li>Staff responsible System.</li> </ul>	ystem (ISO 27001: e for conducting in	maintaining, or sup 2013). hternal audits of th hformation Security	e Informatio	n Security	Man	
Pre-Requisites:		the ISMS structur (e.g. NESA/UAE IA	e and requirement \).	s of ISO 2700	)1, equiva	lent d	or similar
Objectives:	performing inte	rnal audits on info	o provide participa prmation security n sed on the ISO 270	nanagement	systems.	Case	studies
Content:	<ul><li>Auditor selection</li><li>Performing an i</li><li>Reporting the a</li></ul>	011 fundamentals n and characterist nternal audit					



Course Title:	Information Security Management System (ISO 27001:2013) Implementation						IM27	
Management System:	Information Security	Management Sys	tem	Standard:	ISO 2700	13		
Language:	English and/or Arabi	с		Duration:			2 days	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house Max # of delegates: 20				
Methodology:	Lectures, case studies, group exercises and discussions Venue: Online (MS				S Tea	5 Teams)		
Participants:		• This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of an Information Security Management System (ISO 27001:2013).						
Pre-Requisites:		the ISMS structur (e.g. NESA/UAE IA	e and requirement .).	s of ISO 270	01, equiva	lent o	or similar	
Objectives:		procedures and fo	o provide participa rms based on the I				nt	
Content:	<ul> <li>ISO 27001:2013</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S					



Course Title:	Information Secur Lead Auditor	Information Security Management System (ISO 27001:2013) Lead Auditor LA27							
Management System:	Information Security	v Management Sys	tem	Standard:	ISO 2700	ISO 27001:2013			
Language:	English and/or Arabi	c		C	Ouration:	5 da	5 days		
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul><li>second party, a</li><li>Management R</li></ul>	<ul> <li>second party, and/or third-party audits</li> <li>Management Representatives</li> <li>Business Units Heads</li> </ul>							
Pre-Requisites:		the ISMS structur (e.g. NESA/UAE IA	e and requirement .).	s of ISO 2700	)1, equiva	lent o	or similar		
Objectives:	ultimately to th 27001:2013)ma on training to e acquires the ex	e success of your I magement system nsure that your lea pertise needed to	crucial to the perfo nformation Securit . This comprehensi ad auditor thoroug perform it effective dependently accrec	y Managem ve five-day c hly understa ely. Delegate	ent Systen course pro nds the ro s complet	n (ISC vides de an ing th	) 5 hands- Id he course		
Content:	<ul><li> Planning an auc</li><li> The role of the</li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	ity Management S	ystem (ISO 2	7001:2013	3) Au	dit		



Course Title:	Knowledge Manag Awareness	gement Systems	(ISO 30401:2018)	)	Course	ID:	AW30
Management System:	Knowledge Manager	ment Systems		Standard:	ISO 304(	)1:20	18
Language:	English and/or Arabi	c			Duration:	2 da	ays
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)
Participants:	<ul> <li>30401:2018) in</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	their organization be required to hav ating the Knowledg planning to attend	owledge Managem ve the working kno- ge Management Sy I higher level trainin nentation/lead aud	wledge esse stems. ng courses s	ential to mo	otivat ernal	
Pre-Requisites:	• None						
Objectives:		-	nd awareness of KN gement Systems (IS	-		n and	d the
Content:	<ul> <li>ISO 30401:2018</li> <li>Documenting R</li> <li>Implementing F</li> </ul>	KMS and ISO stan requirements equirements of th Requirements of th rtification process	e KMS ne KMS				



Course Title:	Knowledge Manag Auditor	Knowledge Management Systems (ISO 30401:2018) Internal Course ID: IA30 Auditor						
Management System:	Knowledge Manager	ment Systems		Standard:	ISO 304(	18		
Language:	English and/or Arabi	с		C	Ouration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now	In-house Max # of delegates: 12				
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul><li>Management Sy</li><li>Staff responsible</li></ul>	ystems (ISO 30401 e for conducting in	maintaining, or sup .:2018). nternal audits of th nowledge Manage	e Knowledge	e Manager	nent	· ·	
Pre-Requisites:		the KMS structure nagement systems	e and requirements s standards.	s of ISO 3040	)1, equival	ent c	or similar	
Objectives:	performing inte	rnal audits on kno	o provide participa wledge manageme on the ISO 30401:2	ent systems.	Case stud	ies ar	nd	
Content:	<ul> <li>Auditor selection</li> <li>Performing an in</li> <li>Reporting the and</li> </ul>	011 fundamentals in and characterist nternal audit						



Course Title:	Knowledge Management Systems (ISO 30401:2018) Implementation					ID:	IM30	
Management System:	Knowledge Manager	ment Systems		Standard:	ISO 304(	18		
Language:	English and/or Arabi	с		Duration:		2 da	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house Max # of delegates: 20				
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue: Online (MS Teams)				
Participants:		• This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of a Knowledge Management Systems (ISO 30401:2018).						
Pre-Requisites:		the KMS structure nagement systems	e and requirements standards.	s of ISO 3040	)1, equival	ent o	or similar	
Objectives:		procedures and fo	o provide participa rms based on the I				nt	
Content:	<ul> <li>ISO 30401:2018</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	5					



Course Title:	Knowledge Manag Auditor	Knowledge Management Systems (ISO 30401:2018) Lead Course ID: LA30							
Management System:	Knowledge Manage	ment Systems		Standard:	ISO 304(	)1:20	)18		
Language:	English and/or Arabi	ic		C	Ouration:	5 da	5 days		
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul><li>party, and/or th</li><li>Management R</li></ul>	<ul> <li>party, and/or third-party audits</li> <li>Management Representatives</li> <li>Business Units Heads</li> </ul>							
Pre-Requisites:		the KMS structure nagement systems	e and requirements standards.	s of ISO 3040	)1, equival	ent c	or similar		
Objectives:	ultimately to th 30401:2018)ma on training to e acquires the ex	e success of your k magement system nsure that your lea pertise needed to	crucial to the perfo (nowledge Manage . This comprehensi ad auditor thoroug perform it effective dependently accree	ement Syster ve five-day o hly understa ely. Delegate	ms (ISO course pro nds the ro s complet	vides le an ing tł	s hands- Id he course		
Content:	<ul><li> Planning an auc</li><li> The role of the</li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	gement Systems (IS	50 30401:20	18) Audit				



Course Title:	Risk Management	tisk Management Guideline (ISO 31000:2018) Awareness Course ID: AW31							
Management System:	Risk Management G	uideline		Standard:	ISO 3100	00:20	)18		
Language:	English and/or Arabi	С		l	Duration:	2 da	ays		
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul> <li>in their organiza</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	ation. be required to hav iting the Risk Mana planning to attend entation & implem	k Management Gu ve the working kno agement Guideline higher level trainin nentation/lead aud	wledge esse ng courses s	ntial to mo	otivat ernal			
Pre-Requisites:	None								
Objectives:		-	d awareness of RM stem based on ISC	-		n and	d the		
Content:	<ul> <li>ISO 31000:2018</li> <li>Documenting R</li> <li>Implementing F</li> </ul>	RMS and ISO stand B requirements equirements of the Requirements of the rtification process	e RMS						



Course Title:	Risk Management Auditor	Course	ID:	IA31				
Management System:	Risk Management G	uideline		Standard:	ISO 3100	ISO 31000:2018		
Language:	English and/or Arabi	ic			Duration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now	In-house Max # of delegates: 12				
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	Guideline (ISO 3 • Staff responsibl	31000:2018). le for conducting in	naintaining, or sup nternal audits of th isk Management G	e Risk Mana	igement G	uideli		
Pre-Requisites:	• Familiarity with RMS standards.		e and requirement	s of ISO 310	00, equival	ent c	or similar	
Objectives:	performing inte	ernal audits on risk	o provide participa management syste 2018 management	ems. Case st	udies and		<u> </u>	
Content:	<ul> <li>Auditor selection</li> <li>Performing an in</li> <li>Reporting the and</li> </ul>	011 fundamentals on and characterist nternal audit						



Course Title:	Risk Management Guideline (ISO 31000:2018) Implementation					ID:	IM31	
Management System:	Risk Management G	uideline		Standard:	ISO 31000:2018		18	
Language:	English and/or Arabi	c		Duration:		2 da	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house Max # of delegates: 20		20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue: Online (MS Teams)			ams)	
Participants:		• This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of a Risk Management Guideline (ISO 31000:2018).						
Pre-Requisites:	• Familiarity with RMS standards.		e and requirements	s of ISO 310	00, equival	ent c	or similar	
Objectives:		procedures and fo	o provide participa orms based on the I		-		nt	
Content:	<ul> <li>ISO 30401:2018</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S					



Course Title:	Risk Management	sk Management Guideline (ISO 31000:2018) Lead Auditor Course ID: LA31							
Management System:	Risk Management G	uideline		Standard:	ISO 3100	00:20	18		
Language:	English and/or Arabi	c		C	Ouration:	5 da	ays		
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul> <li>Risk Managemer and/or third-pa</li> <li>Management R</li> <li>Business Units I</li> <li>Consultants</li> </ul>	rty audits epresentatives	nterested in conduc	cting first-pa	rty, secon	d par	ty,		
Pre-Requisites:	• Familiarity with RMS standards.		e and requirements	s of ISO 3100	10, equival	ent c	or similar		
Objectives:	ultimately to th 31000:2018)ma on training to e acquires the ex	e success of your I inagement system nsure that your lea pertise needed to	crucial to the perfo Risk Management C . This comprehensi ad auditor thoroug perform it effective dependently accrec	Guideline (IS ve five-day c hly understa ely. Delegate	O course pro nds the ro s complet	vides le an ing tł	s hands- d ne course		
Content:	<ul><li> Planning an auc</li><li> The role of the </li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	Guideline (ISO 310	000:2018) Au	ıdit				



Course Title:	Facility Manageme	ility Management System (ISO 41001:2018) Awareness Course ID: AW41							
Management System:	Facility Managemen	t System		Standard:	ISO 4100	)1:20	18		
Language:	English and/or Arabi	с		I	Duration:	2 da	ays		
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul> <li>in their organiza</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	ation. be required to hav iting the Facility M planning to attend	cility Management we the working kno lanagement Systen higher level trainin nentation/lead aud	wledge esse n. ng courses s	ntial to mo	otivat ernal	e the		
Pre-Requisites:	• None								
Objectives:		•	d awareness of Fac ent System based o	, .		tem a	and the		
Content:	<ul> <li>ISO 41001:2018</li> <li>Documenting R</li> <li>Implementing R</li> </ul>	equirements of th	ards e Facility Managen ie Facility Manager						



Course Title:	Facility Manageme Auditor	acility Management System (ISO 41001:2018) Internal Course ID: IA41						
Management System:	Facility Managemen	t System		Standard:	ISO 4100	)1:20	18	
Language:	English and/or Arabi	с			Duration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now		Max # of elegates:	12		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	System (ISO 410 • Staff responsibl	001:2018). e for conducting in	maintaining, or sup nternal audits of th acility Managemer	e Facility Ma	anagemen	t Syst	Ŭ	
Pre-Requisites:		the Facility mana milar FMS standar	gement structure a ds.	nd requiren	nents of IS	O 410	001,	
Objectives:	-	<ul> <li>Knowledge to implement the procedures and forms based on the ISO 41001:2018 management system standard.</li> </ul>						
Content:	<ul> <li>ISO 41001:2018</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S					



Course Title:	Facility Manageme Implementation	acility Management System (ISO 41001:2018) mplementation						
Management System:	Facility Managemen	t System		Standard:	ISO 4100	ISO 41001:2018		
Language:	English and/or Arabi	С		ſ	Duration:	2 da	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house d	Max # of elegates:	20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:			olved in the planni ient System (ISO 41		enting, mai	ntair	ning, or	
Pre-Requisites:		the Facility mana milar FMS standar	gement structure a ds.	nd requirem	nents of IS	O 410	)01,	
Objectives:	implement the	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 41001:2018 management system standard.						
Content:	<ul> <li>ISO 41001:2018</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S					



Course Title:	Facility Manageme	cility Management System (ISO 41001:2018) Lead Auditor Course ID: LA41							
Management System:	Facility Managemen	t System		Standard:	ISO 4100	)1:20	)18		
Language:	English and/or Arabi	с		C	ouration:	5 da	ays		
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul> <li>Facility Manage and/or third-pa</li> <li>Management R</li> <li>Business Units R</li> <li>Consultants</li> </ul>	rty audits epresentatives	ls interested in con	ducting first	-party, sec	ond (	party,		
Pre-Requisites:		the Facility mana milar FMS standar	gement structure a ds.	nd requirem	ents of IS	O 410	)01,		
Objectives:	ultimately to th 41001:2018)ma on training to e acquires the ex	e success of your I magement system nsure that your lea pertise needed to	crucial to the perfo Facility Managemen . This comprehensi ad auditor thoroug perform it effective dependently accred	nt System (IS ve five-day c hly understa ely. Delegate	O course pro nds the ro s complet	vides le an ing tł	s hands- Id he course		
Content:	<ul><li> Planning an auc</li><li> The role of the </li></ul>	lit checklists pening meeting audit osing meeting conformities s ective action	ent System (ISO 41	001:2018) A	udit				



Course Title:		cupational Health & Safety Management System (ISO Course ID: LA45 001:2018) Lead Auditor						
Management System:	Occupational Health	& Safety Manager	ment System	Standard:	ISO 4500	)1:20	)18	
Language:	English and/or Arabi	c		C	Ouration:	5 da	ays	
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:		nird-party audits epresentatives	fessionals intereste	ed in conduc	ting first-p	oarty,	second	
Pre-Requisites:	• Familiarity with health & safety		re and requiremen	ts of ISO 450	)01 equiva	lent	or similar	
Objectives:	ultimately to th management sy ensure that you expertise neede	e success of your ( vstem. This compre ir lead auditor thoi ed to perform it eff	crucial to the perfo Occupational Healt chensive five-day c roughly understand fectively. Delegates ently accredited ce	h & Safety (I ourse provic ds the role and s completing	SO 45001: les hands- nd acquire the cours	2018 on tra s the e wil	3) aining to e	
Content:	<ul><li> Planning an auc</li><li> The role of the</li></ul>	lit checklists pening meeting audit osing meeting conformities s ective action	lth & Safety (ISO 45	5001:2018) A	udit			



Course Title:		upational Health & Safety Management System (ISO Course ID: AW45 01:2018) Awareness						
Management System:	Occupational Health	& Safety Manage	ment System	Standard:	ISO 4500	)1:20	)18	
Language:	English and/or Arabi	с		l	Duration:	2 da	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul> <li>in their organiza</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	Those who wish to implement Occupational Health & Safety based on (ISO 45001:2018) in their organization. Those who will be required to have the working knowledge essential to motivate the team implementing the Occupational Health & Safety. Those who are planning to attend higher level training courses such as internal auditor/documentation & implementation/lead auditor course related to Occupational Health & Safety						
Pre-Requisites:	• None							
Objectives:			d awareness of Oc efits of OH&S Syst				18.	
Content:	<ul> <li>ISO 45001:2018</li> <li>Documenting R</li> <li>Implementing R</li> </ul>	OH&S and ISO sta requirements equirements of th Requirements of th rtification process	e OH&SMS ne OH&SMS					



Course Title:		ccupational Health and Safety Management System (ISO Course ID: 1A45 5001:2018) Internal Auditor						
Management System:	Occupational Health	and Safety Mana	gement System	Standard:	ISO 4500	)1:20	)18	
Language:	English and/or Arabi	С		l	Duration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now		Max # of elegates:	12		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul><li>&amp; Safety (ISO 45</li><li>Staff responsible</li></ul>	Anyone involved in the auditing, maintaining, or supervising of the Occupational Health & Safety (ISO 45001:2018). Staff responsible for conducting internal audits of the Occupational Health & Safety. Those who want to monitor the Occupational Health & Safety performance.						
Pre-Requisites:	• Familiarity with health & safety		re and requiremen	its of ISO 45	001 equiva	lent	or similar	
Objectives:	performing inte	rnal audits on occ d participatory act	o provide participa upational health ar ivities are based or	nd safety ma	anagement	syste	ems.	
Content:	<ul><li>Auditor selection</li><li>Performing an i</li><li>Reporting the a</li></ul>	011 fundamentals on and characterist nternal audit						



Course Title:		ccupational Health and Safety Management System (ISO Course ID: IM45 001:2018) Implementation						
Management System:	Occupational Health	and Safety Mana	gement System	Standard:	ISO 4500	ISO 45001:2018		
Language:	English and/or Arabi	с		I	Duration:	2 da	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house d	Max # of elegates:	20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ims)	
Participants:		This course is ideal for anyone involved in the planning, implementing, maintaining, or supervising of an Occupational Health & Safety (ISO 45001:2018) .						
Pre-Requisites:	• Familiarity with health & safety		re and requiremen	ts of ISO 450	001 equiva	lent	or similar	
Objectives:		procedures and fo	o provide participa rms based on the I				nt	
Content:	<ul> <li>ISO 45001:2018</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S					



Course Title:	Energy manageme	ergy management Systems (ISO 50001:2018) Awareness Course ID: AW50							
Management System:	Energy management	t Systems		Standard:	ISO 5000	ISO 50001:2018			
Language:	English and/or Arabi	с			Duration:	2 da	ays		
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house d	Max # of elegates:	20			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul><li>in their organiza</li><li>Those who will team implement</li><li>Those who are</li></ul>	ation. be required to hav ating the Energy m planning to attend	ergy management ve the working kno anagement System I higher level trainin nentation/lead aud	wledge esse Is. ng courses s	ntial to mo	otivat ernal	e the		
Pre-Requisites:	• None								
Objectives:	-	Comprehensive understanding and awareness of Energy management Systems and the benefits of EMS based on ISO 50001:2018.							
Content:	<ul> <li>ISO 50001:2018</li> <li>Documenting R</li> <li>Implementing R</li> </ul>	EMS and ISO stand requirements equirements of th Requirements of th rtification process	e EMS ne EMS						



Course Title:	Energy Manageme Auditor	ergy Management Systems (ISO 50001:2018) Internal Course ID: IA50 ditor						
Management System:	Energy Managemen	t Systems		Standard:	ISO 5000	ISO 50001:2018		
Language:	English and/or Arabi	С		I	Duration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now	In-house d				
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	Systems (ISO 50 • Staff responsibl	Anyone involved in the auditing, maintaining, or supervising of the Energy management Systems (ISO 50001:2018). Staff responsible for conducting internal audits of the Energy management Systems. Those who want to monitor the Energy management Systems performance.						
Pre-Requisites:			gement systems sti y management sys			nts o	f ISO	
Objectives:	performing inte	rnal audits on ene	o provide participa rgy management s on the 45001:2018	ystems. Cas	e studies a	nd	Ŭ	
Content:	<ul><li>Auditor selection</li><li>Performing an i</li><li>Reporting the a</li></ul>	011 fundamentals on and characterist nternal audit						



Course Title:	Energy manageme Implementation	Energy management Systems (ISO 50001:2018) mplementation					IM50	
Management System:	nergy management	Systems		Standard:	ISO 500	ISO 50001:2018		
Language:	English and/or Arabi	С		ſ	Duration:	2 da	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house d	Max # of elegates:	20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (MS Teams)			
Participants:			olved in the planni ment Systems (ISO			intair	ning, or	
Pre-Requisites:		0,	gement systems sti y management sys			nts o	f ISO	
Objectives:	implement the	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 50001:2018 management system standard.						
Content:	<ul> <li>ISO 50001:2018</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S					



Course Title:	Energy manageme	ergy management Systems (ISO 50001:2018) Lead Auditor Course ID: LA50							
Management System:	Energy management	t Systems		Standard:	ISO 5000	)1:20	18		
Language:	English and/or Arabi	C		C	Ouration:	5 da	ays		
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul><li>and/or third-pa</li><li>Management R</li></ul>	Energy management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants							
Pre-Requisites:			gement systems str y management sys			nts o	f ISO		
Objectives:	ultimately to th 50001:2018)ma on training to e acquires the ex	e success of your I inagement system nsure that your lea pertise needed to	crucial to the perfo Energy managemer . This comprehensi ad auditor thoroug perform it effective dependently accree	nt Systems (I ve five-day c hly understa ely. Delegate	SO course pro nds the ro s complet	vides le an ing tl	s hands- d ne course		
Content:	<ul><li> Planning an auc</li><li> The role of the</li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	ent Systems (ISO 5(	0001:2018) <i>A</i>	Audit				



Course Title:	Asset Managemen	et Management Systems (ISO 55001:2014) Awareness Course ID: AW55							
Management System:	Asset Management	Systems		Standard:	ISO 550(	ISO 55001:2014			
Language:	English and/or Arabi	c			Duration:	2 da	ays		
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul> <li>in their organiza</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	ation. be required to hav ating the Asset Ma planning to attend	set Management S we the working kno nagement Systems higher level training nentation/lead aud	wledge esse ng courses s	ntial to mo	otivat ernal	e the		
Pre-Requisites:	None								
Objectives:		understanding an System based on	d awareness of Ass ISO 55001:2014.	set Manager	ment Syste	m an	id the		
Content:	<ul> <li>ISO 55001:2014</li> <li>Documenting R</li> <li>Implementing R</li> </ul>	AMS and ISO stan requirements equirements of th Requirements of th rtification process	e AMS						



Course Title:	Asset Managemer Auditor	sset Management Systems (ISO 55001:2014) Internal Course ID: IA55						
Management System:	Asset Management	Systems		Standard:	ISO 5500	)1:20	14	
Language:	English and/or Arabi	с			Ouration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now	In-house Max # of delegates: 12				
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	Systems (ISO 55 • Staff responsibl	Anyone involved in the auditing, maintaining, or supervising of the Asset Management Systems (ISO 55001:2014). Staff responsible for conducting internal audits of the Asset Management Systems. Those who want to monitor the Asset Management Systems performance.						
Pre-Requisites:		•	ment systems stru management syste		· ·	s of I	ISO	
Objectives:	performing inte	rnal audits on asse	o provide participa et management sys on the ISO 55001:2	stems. Case	studies and	b	-	
Content:	<ul> <li>Auditor selection</li> <li>Performing an in</li> <li>Reporting the and</li> </ul>	011 fundamentals on and characterist nternal audit						



Course Title:	Asset Managemen Implementation	set Management Systems (ISO 55001:2014) plementation					
Management System:	Asset Management S	Systems		Standard:	ISO 550	)1:20	14
Language:	English and/or Arabi	English and/or Arabic				2 da	ays
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)
Participants:			olved in the planni ent Systems (ISO 5	- · ·	-	ntair	ning, or
Pre-Requisites:		-	ment systems stru management syste			s of I	SO
Objectives:		procedures and fo	o provide participa rms based on the I		-		nt
Content:	<ul> <li>ISO 55001:2014</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S				



Course Title:	Asset Managemen	set Management Systems (ISO 55001:2014) Lead Auditor Course ID: LA55							
Management System:	Asset Management	Systems		Standard:	ISO 5500	)1:20	114		
Language:	English and/or Arabi	c		C	Ouration:	5 da	ays		
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul><li>and/or third-pa</li><li>Management R</li></ul>	Asset Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants							
Pre-Requisites:		-	ment systems stru management syste			s of I	ISO		
Objectives:	ultimately to th 55001:2014)ma on training to e acquires the ex	e success of your A magement system nsure that your lea pertise needed to	crucial to the perfo Asset Management . This comprehensi ad auditor thoroug perform it effective dependently accree	: Systems (IS ive five-day c hly understa ely. Delegate	O course pro nds the ro s complet	vides le an ing tł	s hands- d ne course		
Content:	<ul> <li>Introduction to</li> <li>Planning an auc</li> <li>The role of the of</li> <li>Organizing an of</li> <li>Performing an a</li> <li>Organizing a clossing a clo</li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	nt Systems (ISO 550	001:2014) Au	ıdit				



Course Title:	Innovation Manag Awareness	novation Management Systems (ISO 56000:2020) vareness Course ID: AWS						
Management System:	Innovation Manager	ment Systems		Standard:	ISO 5600	ISO 56000:2020		
Language:	English and/or Arabi	ic		1	Duration:	2 d	ays	
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul> <li>56000:2020) in</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	their organization be required to hav ating the Innovation planning to attend	novation Managem ve the working kno n Management Sy: I higher level traini nentation/lead aud	wledge esse stems. ng courses s	ntial to mo	otivat		
Pre-Requisites:	• None							
Objectives:		Comprehensive understanding and awareness of Innovation Management Systems and the benefits of Innovation Management Systems based on ISO 56000:2020.						
Content:	<ul> <li>ISO 56000:2020</li> <li>Documenting R</li> <li>Implementing F</li> </ul>	) requirements equirements of th	gement Systems an e Innovation Mana ne Innovation Mana	gement Sys	tems			



Course Title:	Innovation Manag Auditor	unovation Management Systems (ISO 56000:2020) Internal Course ID: IA56						
Management System:	Innovation Manager	nent Systems		Standard:	ISO 5600	00:20	20	
Language:	English and/or Arabi	с		ſ	Ouration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now	In-house Max # of delegates: 12				
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul><li>Management S</li><li>Staff responsible</li></ul>	ystems (ISO 56000 e for conducting ir	naintaining, or sup :2020). hternal audits of th hnovation Manage	e Innovatior	n Managen	nent	· ·	
Pre-Requisites:			anagement system ation management			emen	its of ISO	
Objectives:	performing inte	ernal audits on inne	o provide participa ovation manageme on the ISO 56000:2	ent systems.	Case studi	es ar	nd	
Content:	<ul> <li>Auditor selection</li> <li>Performing an in</li> <li>Reporting the and</li> </ul>	011 fundamentals on and characterist nternal audit						



Course Title:	Innovation Manag Implementation	novation Management Systems (ISO 56000:2020) plementation Course ID						
Management System:	Innovation Manager	nent Systems		Standard:	ISO 560	ISO 56000:2020		
Language:	English and/or Arabi	English and/or Arabic				Duration: 2 days		
Investment per Delegate:	AED 2,000	In-house investment:	Call us now		Max # of elegates:	20		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:			olved in the planni agement Systems (	- · · ·	-	intair	ning, or	
Pre-Requisites:			anagement system ation management			emen	its of ISO	
Objectives:	implement the	This course has been developed to provide participants with the knowledge to implement the procedures and forms based on the ISO 56000:2020 management system standard.						
Content:	<ul> <li>ISO 56000:2020</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	5					



Course Title:	Innovation Manag Auditor	ovation Management Systems (ISO 56000:2020) Lead Course ID: LA56						
Management System:	Innovation Manager	ment Systems		Standard:	ISO 5600	00:20	)20	
Language:	English and/or Arabi	ic		C	Ouration:	5 d	ays	
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house d	Max # of elegates:	10		
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul><li>and/or third-pa</li><li>Management R</li></ul>	Innovation Management professionals interested in conducting first-party, second party, and/or third-party audits Management Representatives Business Units Heads Consultants						
Pre-Requisites:			anagement system ation management			emen	nts of ISO	
Objectives:	ultimately to th This compreher auditor thoroug it effectively. Do	e success of your I nsive five-day cour ghly understands tl elegates completir	crucial to the perform nnovation Manage se provides hands- ne role and acquire og the course will b ate for lead auditor	ement Syster on training t es the expert e presented	nsmanage o ensure t ise neede	men <sup>:</sup> hat y d to p	t system. vour lead	
Content:	<ul><li> Planning an auc</li><li> The role of the</li></ul>	dit checklists pening meeting audit osing meeting conformities s ective action	ement Systems Au	ıdit				



Course Title:	Integrated Manag	egrated Management Systems (PAS 99:2012) Awareness Course ID: AW99							
Management System:	Integrated Managen	nent Systems		Standard:	PAS 99:2	PAS 99:2012			
Language:	English and/or Arabi	с		1	Duration:	2 da	ays		
Investment per Delegate:	AED 1,500	In-house investment:	Call us now		Max # of elegates:	20			
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)		
Participants:	<ul> <li>in their organiza</li> <li>Those who will team implement</li> <li>Those who are</li> </ul>	ation. be required to hav iting the Integrate planning to attend	egrated Managem ve the working kno d Management Sys higher level trainin nentation/lead aud	wledge esse tems. ng courses s	ntial to mo uch as inte	otivat ernal	e the		
Pre-Requisites:	• None								
Objectives:		<ul> <li>Comprehensive understanding and awareness of Integrated Management Systems and the benefits of IMS based on PAS 99:2012.</li> </ul>							
Content:	<ul> <li>PAS 99:2012 red</li> <li>Documenting R</li> <li>Implementing R</li> </ul>	IMS and ISO stanc quirements equirements of th Requirements of th rtification process	e IMS						



Course Title:	Integrated Manag Auditor	egrated Management Systems (PAS 99:2012) Internal Course ID: IA99						
Management System:	Integrated Managen	nent Systems		Standard:	PAS 99:2	2012		
Language:	English and/or Arabi	ic		I	Duration:	3 da	ays	
Investment per Delegate:	AED 2,250	In-house investment:	Call us now	In-house Max # of delegates: 12				
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)	
Participants:	<ul><li>Management S</li><li>Staff responsible</li></ul>	Anyone involved in the auditing, maintaining, or supervising of the Integrated Management Systems (PAS 99:2012). Staff responsible for conducting internal audits of the Integrated Management Systems. Those who want to monitor the Integrated Management Systems performance.						
Pre-Requisites:		-	anagement system ed management sys			ment	s of PAS	
Objectives:	performing inte	ernal audits on inte	o provide participa egrated manageme on the PAS 99:2012	nt systems.	Case studi	es an	d	
Content:	<ul><li> Performing an i</li><li> Reporting the a</li></ul>	L fundamentals on and characterist nternal audit	tics					



Course Title:	Integrated Manag Implementation	ntegrated Management Systems (PAS 99:2012) mplementation					
Management System:	Integrated Managen	nent Systems		Standard:	PAS 99:2	2012	
Language:	English and/or Arabi	С		ſ	Duration:	2 da	ays
Investment per Delegate:	AED 2,000	In-house investment:	Call us now	In-house d	Max # of elegates:	20	
Methodology:	Lectures, case studie	es, group exercises	and discussions	Venue:	Online (M	S Tea	ams)
Participants:			olved in the planni agement Systems (		-	ntair	ning, or
Pre-Requisites:		0	anagement system ed management sys			nent	s of PAS
Objectives:		implement the procedures and forms based on the PAS 99:2012 management system					
Content:	<ul> <li>PAS 99:2012 red</li> <li>Documentation</li> <li>Documentation</li> <li>Roles and Response</li> <li>Control of documentation</li> </ul>	Hierarchy levels	S				



Course Title:	Integrated Management Systems (PAS 99:2012) Lead Auditor				Course	ID:	LA99
Management System:	Integrated Management Systems			Standard:	PAS 99:2012		
Language:	English and/or Arabic			Duration: 5 days		ays	
Investment per Delegate:	AED 5,000	In-house investment:	Call us now	In-house de	Max # of elegates:	10	
Methodology:	Lectures, case studies, group exercises and discussions			Venue:	Online (MS Teams)		
Participants:	<ul> <li>Integrated Management professionals interested in conducting first-party, second party, and/or third-party audits</li> <li>Management Representatives</li> <li>Business Units Heads</li> <li>Consultants</li> </ul>						
Pre-Requisites:	• Familiarity with the integrated management system structure and requirements of PAS 99, equivalent or similar integrated management system standards.						
Objectives:	• The calibre of your lead auditor is crucial to the performance of your audit team, and ultimately to the success of your Integrated Management Systems (PAS 99:2012)management system. This comprehensive five-day course provides hands-on training to ensure that your lead auditor thoroughly understands the role and acquires the expertise needed to perform it effectively. Delegates completing the course will be presented with an IRCA independently accredited certificate for lead auditors						
Content:	<ul> <li>Introduction to Integrated Management Systems (PAS 99:2012) Audit</li> <li>Planning an audit</li> <li>The role of the checklists</li> <li>Organizing an opening meeting</li> <li>Performing an audit</li> <li>Organizing a closing meeting</li> <li>Recording non-conformities</li> <li>Auditing reports</li> <li>Evaluating corrective action</li> <li>Continuing assessment</li> </ul>						